

**Salem Public Library Advisory Board
Wednesday, March 13, 2024**

A [full recording of the current meeting](#) is available.

David called the meeting to order at 5:09 p.m.

CALL TO ORDER

Members present: **Members present:** David Levy (Chair), Sarah Bishop, Valerie Harris, Gretchen Coppedge, Dana Castano, Kelly Rath, Francine Boullosa

ATTENDANCE

Members absent: Matthew Jobson

Guests: Marc Weinstein (City of Salem Attorney), Dianna Barron (Teen Advisory Board), Logan (Teen Advisory Board)

Library staff members: Bridget Esqueda, Kristy Kemper Hodge, Rachel Collins, Clarissa Maciel-Garibay

None.

APPEARANCE OF INTERESTED CITIZENS AND PUBLIC COMMENT

Minutes were reviewed for February. David moved and Valerie seconded that minutes be approved as amended. Motion carried

APPROVAL OF MINUTES

INFORMATION ITEMS

Teen Services Librarian, Kristy, and Teen Advisory Board (TAB) members, Diana and Logan provided an update on recent TAB activities. TAB is planning for their big event of the year and National Library Staff Appreciation Day on April 9th. TAB is making bookmarks, buttons, and thank you notes for staff. On their own, TAB members have advocated for the library at various city meetings and events to provide a teen perspective about library services. Kelly expressed interest in learning more about TAB and attending their future programming.

TAB Report

David shared a report on recent LAB Chair activities and answered questions from the group. David had a meeting with the deputy manager to discuss the library and some of the challenges for the next year. David will also be meeting again in April with them to further discuss these topics for the new fiscal year.

Chair's Report

Bridget answered questions from the group regarding the City Librarian's Report. Currently the city librarian position will not be staffed. David and LAB congratulated Bridget for her new roles as City Librarian. Currently the city librarian position will not be staffed. Bridget stated that they are going to see what the new budget is going to be and it will all depend on that.

City Librarian's Report

No report shared at the current meeting.

Friends Report

Sarah shared the report on recent Foundation activities. The Foundation discussed on how to bring the different organizations together to support

Foundation Report

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the library.

Bridget submitted a written request to LAB in the current meeting agenda packet. Currently the Friends of the Library fund several passes. People come and register just to be able to check out cultural passes. They help give access to attractions and museums for people with low income or limited incomes. Patrons are asking for the library to have more passes. Bridget asked LAB to fund \$2500 for more passes. Gretchen made a motion to approve the request and Valerie seconded. David made motion to amend current motion to \$4500 for LAB to give to SPL for cultural passes and Dana seconded. Motion passed. Francine asked Bridget if they have a means test for low income and if it was only Salem Library card holders. Bridget followed up her question and shared that with the Friends they were asked if they wanted to specify and in the spirit of libraries being all about removing barriers and giving access anyone with a CCRLS library card can check out a pass.

David testified in February with regards to the proposed budget cuts for fiscal year 24. David shared the West Salem Public Library was closed March 12th due to lack of staff. David shared that fiscal year 25 is not looking better. David discussed with LAB what their role is in this and to educate the public. Gretchen made a motion to recommend to city council to keep the funding for the library at the current level for 2025 and Dana second. Dana moved to amend the motion for the LAB chair to be delegated the authority to draft the letter and Valerie seconded. Motion passed. The motion was to send a letter to city council and city staff regarding LAB's position to hold why and as amended to be drafted chair Levy. Motion passed.

David shared that the revenue task force is meeting monthly. David asked if someone from LAB has time to attend those meeting to keep LAB informed. Kelly shared she is willing to attend those meetings.

Sarah resigned as LAB liaison to the Foundation at the current meeting. David shared that at the April meeting there will be elections and nominations.

David shared there was one nomination for board vice president and asked the group if there were any other nomination. There were no other nominations. David made a motion to close nominations; he asked all those in favor of Valerie as the board president to signify I and Gretchen seconded. Motion passed.

Francine shared how LAB had donated \$10,000 for the Willamette Heritage Center to transfer information from the city to them and update the Salem online history website. Francine submitted the required semiannual report from the Willamette Heritage Center. Francine also shared that in the agreement the Willamette Heritage Center was to send LAB a report every

DISCUSSION ITEMS

**Culture Pass
Funding Request
(Bridget)**

**FY 24 and FY 25
budget update
(David)**

**LAB participation in
revenue task force
(David)**

**Resignation of LAB
liaison to the
Foundation (David)**

**Vice President
nominations
elections (David)**

**Willamette Heritage
(Francine)**

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6 months. Francine will reach out to Kylie Pine to begin sending the reports the current chair. Francine requested that either the chairs or Bridget reach out to Kylie to find out if there will be link of the website on the Library website.

Topic not discussed at current meeting.

**Use of LAB
controlled Funds
(Bridget)**

Topic not discussed at current meeting.

**LAB strategic
planning discussion
(David)**

Topic not discussed at current meeting.

**LAB board
recruitment (David)**

ACTION ITEMS

David moved to amend the current agenda and add several agenda items to the current meeting: Nomination and elections of a board vice president and point a representative from LAB to participate in the revenue task force and Gretchen seconded. Motion passed.

**Additional agenda
items (David)**

MISC BOARD ITEMS

The next board meeting will be held on Wednesday, April 10th, 2024 5:00 PM will be held hybrid via the Salem Public Library YouTube channel and at the Salem Public Library Collaboration Studio. The meeting adjourned at 6:10p.m.

**NEXT MEETING &
ADJOURNMENT**

Submitted by: Clarissa Maciel-Garibay, Staff Assistant