



City of Salem
SALEM PUBLIC ART COMMISSION MEETING

Wednesday, July 10, 2024

3:30 P.M. – 5:30 P.M.

HYBRID PUBLIC MEETING

Zoom Meeting Info Available Upon Request

In-person at Public Works Operations Building

1457 23rd Street SE, Salem, OR 97301

Si necesita ayuda para comprender esta información, por favor llame 503-540-2371

PARTICIPANTS

Board Members

Zach Hull, Chair; Susan Napack, Vice-Chair; Spencer Emerick; Eduardo Diaz-Salazar, Krista Lauer, Brian Hart, Chris D'Arcy

Staff

Keith Bondaug-Winn, City Staff Liaison

AGENDA

1. Welcome and call to order.
2. Public Comment – Appearance of persons wishing to address the Commission on any matter other than those which appear on this agenda.
3. Approval of Consent Agenda – Agenda for July 10, 2024, meeting; Minutes of June 12, 2024, meeting.
4. Discussion Items
 - a. Accession of Library Art Collection
 - b. Relocation of *The Drummer and Rooster*
 - c. SPAC Work Plan
 - d. Draft Strategic Positioning Document
 - e. Public Art Matrix for Legal
 - f. Library Art Kiosk Update
 - g. Subcommittee Reports
 1. Neighborhood Association Chairs Meeting
 2. Social Media Plan Report – Commissioner Lauer
 3. Art Collection Maintenance
 - a. *Eco Earth Globe*
 - b. *Black Discs*
 - c. *Art Wraps for Utility Boxes*

5. New Business
 - a. Downtown Art Pedestal Project
 - b. Review of Meeting with Parks and Community Planning & Development
6. Action Items
7. Commissioners Comments
8. Adjourn

Next Meeting: Wednesday, August 14, 2024, at 3:30 PM – 5:30 PM. In-person and Zoom hybrid meeting.

This meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may view the meeting online on [YouTube](#). Please submit written comments on agenda items, or pre-register to provide Public Comment on items not on the agenda, by 5 p.m. or earlier one day prior to the day of the meeting at kbondaug@cityofsalem.net

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (711 for Relay) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, source of income and housing status, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.



Public Works Department

555 Liberty Street SE / Room 325 • Salem OR 97301-3513 • Phone 503-588-6211 • Fax 503-588-6025

City of Salem
Salem Public Art Commission Meeting Minutes
June 12, 2024
3:30 P.M. – 5:30 P.M.
HYBRID IN-PERSON AND ONLINE MEETING
In-person at Public Works Operations Building
1457 23rd Street SE, Salem, OR 97302

Commissioners Present: Zach Hull (Chair), Susan Napack (Vice-Chair), Chris D’Arcy, Brian Hart, Kirsta Lauer.

Guest Present: Kate Van Ummersen (Executive Director, Salem Public Library Foundation)

Staff Present: Keith Bondaug-Winn, City Staff Liaison.

1. **Call to Order** – Chair Hull called the meeting to order around 3:30 PM.
2. **Public Comment**
No public comment
3. **Approval of Consent Agenda**
 - a. Approval of the Consent Agenda – Agenda for May 8, 2024; Minutes of April 10, 2024, meeting.

Motion: Vice-Chair Napack proposed approving the consent agenda and minutes. Commissioner Hart seconded the motion. The motion was put to a vote and passed unanimously. The consent agenda and minutes have been approved.

4. **Discussion Items**
 - a. **Updates**
 1. **Drummer & Rooster Sculpture**
 - a. **Current Status:** The Drummer and Rooster sculpture, recently repaired by artist Lee Immonen, needs a temporary location. Center 50+ has agreed to house the sculpture through October. Discussions are ongoing to find a permanent site for the sculpture after the temporary period at Center 50+.
 - b. **Commission Discussion:** Explored options for permanent placement, including the Civic Center and other public spaces. Considerations include visibility,

Transportation and Utility Operations

1410 20th Street SE / Building 2
Salem OR 97302-1209
Phone 503-588-6063
Fax 503-588-6480

Parks Operations

1460 20th Street SE / Building 14
Salem OR 97302-1209
Phone 503-588-6336
Fax 503-588-6305

Willow Lake Water Pollution Control Facility

5915 Windsor Island Road N
Keizer OR 97303-6179
Phone 503-588-6380
Fax 503-588-6387

security, and the impact on the surrounding environment. Emphasized the importance of timely relocation to Center 50+ to close out the contract with the artist and ensure the sculpture is safely stored and displayed.

Motion: To move the Drummer and Rooster sculpture to Center 50+ and continue discussions for a permanent site. Motion by Vice-Chair Napack, seconded by Commissioner D’Arcy. Approved unanimously.

2. Strategic Plan and Work Plan

a. Work Plan

- i. Discussion on the need for a detailed work plan to organize tasks, assign responsibilities, and track progress. The work plan outlines specific initiatives and goals for SPAC, aiming to enhance public art in Salem.
- ii. Emphasized the importance of having a clear internal document to guide the Commission’s activities and ensure accountability.

b. Strategic Positioning Document

- i. Identified the need for a high-level vision document to communicate the importance and benefits of public art in Salem. This document would serve as an advocacy tool to engage with stakeholders, including city officials and the community.
- ii. Commissioner D’Arcy volunteered to draft the initial version of this strategic positioning document.

Motion: To adopt the work plan as an internal document and develop a separate strategic positioning document. Motion by Vice-Chair Napack, seconded by Commissioner Hart. Approved unanimously.

3. Public Art Matrix

- a. **Introduction:** Keith presented a comprehensive document outlining various types of public art, current processes, and relevant city codes. The matrix categorizes public art into different types such as freestanding artwork, murals, 2D surface art, and 3D installations. The goal is to streamline the application process for public art and make it more accessible for community members. The matrix aims to identify and address barriers to creating and maintaining public art.
- b. **Commission Discussion:** Discussed the need to engage legal to clarify and potentially consolidate the processes for different types of public art. The matrix will help identify which types of art are currently authorized, under which codes, and what the potential conflicts are. Emphasized the importance of making the application process simpler and more transparent to encourage more public art projects in Salem.

Motion: To forward the Public Art Matrix to the City's Legal team for feedback and recommendations. Motion by Commissioner D’Arcy, seconded by Commissioner Hart. Approved unanimously.

4. Subcommittee Reports:

a. Social Media Plan Report – Commissioner Lauer

- Reported on the recent successful engagement with Mosaic Month posts in May. Each week featured a different mosaic-themed artwork from the collection, which generated significant community interest and interaction.
- Plans to continue regular posts, with the next post scheduled for tomorrow. Future posts will continue to highlight different aspects of the public art collection and conservation efforts.
- Emphasized the importance of maintaining an active social media presence to engage the community and raise awareness about public art in Salem.

b. Art Collection Maintenance

1. **Eco Earth Globe:** The Eco Earth Globe graffiti was removed by the police graffiti abatement. Initially, a partnership with the Parks volunteer coordinator was considered for the cleanup, but the abatement office's efforts were successful.
2. **Black Discs:** Progress on the conservation of the *Black Discs*, which will require additional estimates due to costs exceeding \$5,000.
3. **Utility Box Wraps:** Update on the wrapping of utility boxes with art reproductions. Two more boxes were wrapped along Front Street, featuring reproductions of artwork by Betty LaDuke and Jack McCarty. The wraps have been well-received and contribute to the beautification of public spaces.

5. New Business

a. Library Art Collection Presentation by Kate Van Ummersen

1. **Overview:** Kate provided an overview of the Salem Public Library Foundation's involvement in public art. She highlighted the Foundation's role in supporting and enhancing the library's art collection.
2. **Library's Art Hall:** The library's Art Hall was created as part of the seismic retrofit project, providing gallery space for rotating exhibits. Over the last two years, it has hosted six exhibits and has been a resounding success with significant community engagement.
3. **Partnerships:** Key partners include the Oregon Artist Series Foundation, which assists with hanging and promoting exhibits, and various local artists and organizations.
4. **Benefits of Library's Art Collection:**
 - a. Enhances the library's environment and complements its architecture.
 - b. Introduces fine art to the public, making it accessible to all ages and demographics.
 - c. Celebrates local and regional artists.
 - d. Encourages community engagement with art.
5. **Proposal:** The Foundation proposed that the City absorb the Foundation's art collection into the Salem public art collection. This would ensure the art is properly insured and maintained under SPAC's guidance.
6. **Details of Collection:**
 - e. The collection includes 44 pieces, primarily paintings, with two sculptures.
 - f. The Foundation has invested in appraising and maintaining the collection to professional standards.
 - g. Security measures are in place to protect the art, including locking hardware for

pieces displayed on the first floor of the library.

7. **Commission Discussion:**

- a. Members expressed strong support for the proposal, noting the importance of maintaining the art in the library to honor the donors' intent and to keep it accessible to the public.
- b. Discussed logistical considerations such as appraisals, insurance, and long-term care of the collection.
- c. Susan asked for clarification about the Salem Public Library Foundation's role and history. Kate provided a brief history of the Foundation, its fundraising efforts, and its support for library enhancements and special projects.

Motion: To accept the Library Foundation's art collection into the City's public art collection contingent upon a public hearing and the accession process. Motion by Chair Hull, seconded by Commissioner D'Arcy. Approved unanimously.

6. **Action Items**

- a. **Keith:** Follow up with Lee Immonen for the Drummer and Rooster sculpture relocation. Coordinate the pickup and installation at Center 50+.
- b. **Chair Hull, Vice-Chair Napack, and Keith:** Meet to finalize the neighborhood association presentation. Prepare materials and talking points to engage the community.
- c. **Commissioner D'Arcy:** Develop a draft of the strategic positioning document. Present the draft to the Commission for review and feedback.
- d. **Keith:** Forward the Public Art Matrix to the City's Legal team for feedback and recommendations. Address any questions or concerns from Legal to streamline the public art application process.

7. **Adjournment:** The meeting was adjourned, and attendees were wished a great day and safe travels. Chair Hull adjourned the meeting at 5:00 PM.

Memo

To: Salem Public Art Commission
From: Sheri Wahrgren, Assistant Director, Urban Development Division
Date: July 10, 2024
Subject: Downtown Salem – Selection of Art for Art Pedestals

At the November 8th, 2023 Salem Public Art Commission’s meeting, the agenda included the opportunity for Urban Development staff to share information about a utility wrap program they were considering and to discuss SPAC’s role in facilitating a solicitation to the artist community to purchase two sculptures that would be placed on vacant art pedestals in downtown Salem. Moving the project forward was conditioned upon funding approval in the FY 2025 budget.

The Urban Renewal Agency Board approved the budget to fund the acquisition and installation of two sculptures to be placed on vacant art pedestals in the downtown core of Salem. This memo is a formal request for the Salem Public Art Commission to undertake a solicitation from the artists community to purchase two sculptures that meet the size guidelines previously approved by the City’s Traffic Engineer, selection of the art and installation of two sculptures. In addition, SPAC may want to consider including in the solicitation a third sculpture to be placed in West Salem as part of the streetscape improvement program that is underway which included an art pedestal. These purchases will contribute to the beautification and vibrancy of these areas.

In addition to the project details, the Downtown Advisory Board discussed the benefits/experiences they would like considered in the sculptures selected. They were, Groovy, Not L.A., Local art/artist, Connectivity (past, present future), Interactive/selfie, Experiential.

The following is a summary of the project details:

- Funding Source: Riverfront-Downtown Urban Renewal Tax Increment Funds
- Budget: \$50,000
- Sculpture Dimension: 7 ‘ wide, 7’ deep, 16’ tall
- Art Pedestal Design: Area foot print of 6-foot by 6-foot.

Constructed of a cast iron grate to allow water to drain beneath. Cast iron grates are reinforced to allow constant weight to rest on the area. Two up-light fixtures are included in opposite corners to illuminate any art placed. (a cut sheet on the art well grate for reference, specific details are listed in the drawing attached.

Thank you for your assistance on the project. We are very excited and appreciate the opportunity of working with all of you.

SHEET PREPARED BY:

WESTECH ENGINEERING, INC.
CONSULTING ENGINEERS AND PLANNERS

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Phone: (503) 585-2474 Fax: (503) 585-3986
E-mail: westech@westech-eng.com

100% REVIEW
REGISTERED PROFESSIONAL ENGINEER
JULY 16, 1988
STEVEN A. WARD
REVISIONS: 6/30/2022

CERTIFICATE EXPIRES: JUNE 30, 2022
DATE SIGNED: DATE

2022 SALEM DOWNTOWN STREETSCAPE

REVISIONS			
NO.	DESCRIPTION	DATE	BY
1			
2			
3			
4			
5			

WE JO #2272.1022.0

PN: 682083-3

HORIZ DATUM: NAD 83-SPCS
VERT DATUM: NGVD 1929(47)
HORIZ SCALE: AS SHOWN
VERT SCALE: AS SHOWN
DESIGN: SAW
DRAWN: TN
CHECKED:

APPROVED:

SHEET TITLE

ART DISPLAY DETAILS

ST-16

SHEET 28 OF 47

ART VAULT NOTES

1. PLAN VIEW:
 - A. ART VAULTS SHALL BE PLACED IN THE STREETSCAPE STREET FURNISHINGS AREA.
 - B. THE OUTSIDE EDGE OF THE ART VAULT SHALL BE ALIGNED WITH ADJACENT SIDEWALK SCORING PATTERN.
 - C. VAULT LOCATION IS NOT TO BE SUBJECT TO VEHICULAR LOADING.
2. ART VAULTS SHALL BE RECTANGULAR IN SHAPE, 6 FEET BY 6 FEET. DEPTH IS AS SHOWN.
3. ART VAULTS ARE REINFORCED PORTLAND CEMENT CONCRETE STRUCTURES. THE WALLS ARE 8" THICK. CONCRETE SHALL HAVE A 28 DAY 3,000 P.S.I. MIN. COMPRESSIVE STRENGTH.
4. ALL REINFORCING BARS SHALL BE #4 CENTERED IN EACH WALL, AND SPACED AT 9" EACH WAY, EXCEPT AS NOTED. REINFORCING BARS SHALL BE BENT AT CORNERS AND LAP SPICED AT ALL WALL CORNERS AND WALL TO FLOOR CORNERS. REINFORCING STEEL DEFORMED BARS SHALL HAVE A 40,000 P.S.I. GRADE DEFORMED BARS IN ACCORDANCE WITH CURRENT ASTM SPECIFICATIONS. LAP SPICES TO BE 1'-10" MINIMUM.
5. THE ARTWORK SUPPORT STRUCTURE SHALL BE CENTERED IN THE VAULT BOX AND MATCH THE ROUND HOLE IN THE CENTER OF THE OUTER GRATE. THE ART SUPPORT STRUCTURE WITH CENTER GRATE RING ATTACHED IS SIZED 3/4" INCH SMALLER THAN THE CENTER HOLE IN THE GRATE, SUCH THAT THE 1/2" INCH ADA MAXIMUM GAP SPACING IS NOT EXCEEDED. THIS WILL REQUIRE CLOSE TOLERANCES IN THE VAULT AND ARTWORK SUPPORT STRUCTURE TO MAKE THINGS FIT PROPERLY. THE CONTRACTOR SHALL ADJUST ITEMS AS NECESSARY TO MEET THESE REQUIREMENTS.
6. DRAIN ROCK SHALL BE 1" - 1 1/2" OPEN GRADED WASHED AGGREGATE WITH 40% VOIDS. DEPTH: 8 INCHES. DRAIN ROCK TO BE COMPACTED.
7. THE FRAME AND GRATE SHALL MATCH THE ELEVATION OF THE ADJOINING SIDEWALK. THE STANDARD SIDEWALK CROSS SLOPE IS 1 INCH/FOOT = 2%. IT IS PREFERABLE TO HAVE THE TOP OF THE ART MOUNTING VAULT ON THE NORMAL SIDEWALK SLOPE. HOWEVER, SOME SIDEWALKS EXCEED THE STANDARD CROSS SLOPE, AND IF SO, SOME SIDEWALK ADJACENT TO THE ART MOUNTING VAULT MAY NEED RECONSTRUCTED.
8. THE TOP OF THE ARTWORK SUPPORT STRUCTURE, WITH INNER GRATE INSTALLED, SHALL MATCH THE ELEVATION OF THE ADJOINING GRATE. USE METAL SHIMS TO MATCH, IF NECESSARY. TOLERANCE = +/- 1/8".

CITY OF SALEM DEPARTMENT OF PUBLIC WORKS STANDARD PLAN STREETScape ART MOUNTING VAULT PLAN AND SECTION DETAILS

APPROVED	CITY ENGINEER	DATE	DRAWN BY	ALT 01/2016	NO. 8XX
			CHECKED BY	RWL 01/2016	

GRATE NOTES

1. OUTER GRATE - IRONSMITH TREE GRATE OLYMPIAN MODEL 7204 - 72" SQUARE, IN TWO SECTIONS, WITH 36.75" CENTER HOLE, and 2 ROUND LIGHTWELLS WITH BOLTED COVERS, UNFINISHED.
2. INNER GRATE - IRONSMITH TREE GRATE OLYMPIAN MODEL 3603 - 36" ROUND, IN TWO SECTIONS, WITH NO CENTER HOLE, UNFINISHED. INNER GRATE THICKNESS MODIFIED TO EQUAL THICKNESS OF OUTER GRATE. INNER GRATE IS BOLTED TO ARTWORK SUPPORT STRUCTURE. SEE STD PLAN 8XY.
3. SLOT WIDTH IS 1/4" MAXIMUM MEETS ADA COMPLIANCE.
4. GRATE FROM GREY CAST IRON STEEL ANGLE FRAME REQUIRED. SEE GRATE FRAME DETAILS.
5. OUTER GRATE CENTER HOLE 3/4" LARGER THAN INNER GRATE OUTSIDE DIMENSION.
6. IF USED, 2 CORNER LIGHTS, IRONSMITH MODEL TGL-SD, WITH SHIELD AND 5 WATT 5000K DAYLIGHT QUILLED LED. MR16 40 DEGREE SPREAD LAMPS.
7. IF CORNER LIGHTS USED, NEED IRONSMITH ELECTRONIC TRANSFORMER, MODEL TGLT*ST, 120V AC 75 VA WITH 11.6 V OUTPUT FOR 12V LAMPS.
8. POWER SOURCE IS PROJECT SPECIFIC. DESIGN AS NECESSARY TO MEET ELECTRICAL CODE AND PROVIDE GFI PROTECTION.

GRATE FRAME NOTES

1. IRONSMITH TREE GRATE FRAME MODEL 7200F OR APPROVED EQUAL SQUARE TREE GRATE FRAME WITH STANDARD CONCRETE ANCHORS.
2. FRAME IS WELDED FROM 1-3/4" x 1-3/4" STEEL ANGLE PER ASTM A36. ANCHORS 1/2" NELSON.
3. ANCHORS MACHINE WELDED TO FRAME. FRAME TO BE HOT DIPPED GALVANIZED.

CITY OF SALEM DEPARTMENT OF PUBLIC WORKS STANDARD PLAN STREETScape ART MOUNTING VAULT FRAME AND GRATE DETAILS

APPROVED	CITY ENGINEER	DATE	DRAWN BY	ALT 01/2016	NO. 8XY
			CHECKED BY	RWL 01/2016	

ART VAULT SUPPORT DETAIL NOTES

1. SEE STANDARD PLAN BOX FOR ART VAULT DETAILS.
2. ALL SQUARE TUBING JOINTS IN SUPPORT STAND TO BE WELDED. TOP PLATE AND BASE PLATES TO BE WELDED TO SUPPORT STAND ELEMENTS. BRACE END ANGLES TO BE WELDED TO BRACE TUBING. ALL WELDS TO BE 1/4" INCH. BRACES ARE BOLTED TO SUPPORT STAND AND WALLS.
3. LENGTH OF SUPPORT STAND BRACES TO MATCH INSIDE DIMENSION OF ART VAULT CONCRETE WALLS, SEE STD PLAN BOX.
4. ALL BRACES TO BE BOLTED TO SUPPORT STAND AND WELDED ANCHORED TO THE CONCRETE VAULT STRUCTURE, AS SHOWN.
5. DETAILS TYPICAL ALL FOUR SIDES OF SUPPORT STAND.
6. THE INNER GRATE, SEE STD PLAN BOX, SHALL BE CARRIAGE BOLTED TO THE TOP PLATE OF SUPPORT STAND. BOLTS TO BE 1/2" DIAMETER, EVENLY SPACED, AND 2" FROM OUTER EDGE OF GRATE.
7. THE OVERALL HEIGHT OF THE SUPPORT STAND, WITH INNER GRATE ATTACHED, IS 18 INCHES FROM TOP OF GRATE TO BOTTOM OF LEG BASE PLATES.
8. THE TOP OF THE ARTWORK SUPPORT STRUCTURE, INCLUDING INNER GRATE, SHALL MATCH THE ELEVATION OF THE ADJOINING GRATE. TOLERANCE = +/- 1/8". USE STEEL SHIMS TO MATCH, IF NECESSARY. ANY METAL SHIMS SHALL BE WELDED TO THE BASE PLATE.
9. ASSEMBLY SUPPORT STAND AND BRACES TO BE HOT DIPPED GALVANIZED PRIOR TO INSTALLATION. ALL BOLTS, NUTS AND WASHERS TO BE GALVANIZED PRIOR TO INSTALLATION.
10. STRUCTURAL DESIGN BASED ON YOUNGBRAN LOCKE ENGINEERS, JAN 2014 ANALYSIS TO SUPPORT 3300 LB LOAD FOR CIEN ANOS ART EXHIBIT AT SALEM CONVENTION CENTER. BASED ON STEEL YIELD Fy = 46 ksi and E: MODULUS 29,000 ksi.

CITY OF SALEM DEPARTMENT OF PUBLIC WORKS STANDARD PLAN STREETScape ART MOUNTING VAULT SUPPORT DETAILS

APPROVED	CITY ENGINEER	DATE	DRAWN BY	ALT 01/2016	NO. 8XZ
			CHECKED BY	RWL 01/2016	