

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
March 21, 2024

COMMISSIONERS PRESENT

Juliana Inman
Cara Kaser
Jennifer Maglinte-Timbrook, Vice-Chair
Chris Morris
Kisten Straus, Chair
Connie Strong
Charles Weathers
Andrew Zimmerman

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Jacob Morris, Preservation Planner
Fred Wilson, Deputy City Attorney
Zachery Cardoso, Recorder

COMMISSIONERS ABSENT

Jessica Curteman

1. CALL TO ORDER:

Chair Straus called the meeting to order at 5:31 P.M.

2. Roll call was taken and quorum was established.

3. PUBLIC COMMENT:

None

4. APPROVAL OF MINUTES

a. Minutes of February 15, 2024

Motion: Move to approve the minutes.

Motion by: Commissioner Maglinte-Timbrook

Seconded by: Commissioner Inman

Questions or Comments by: None

Vote:

Aye: Inman, Kaser, Maglinte-Timbrook, Morris, Straus, Weathers, Zimmerman

Nay:

Absent: Curteman, Strong

Abstentions:

Action: Moved to approve the minutes.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (Curteman, Strong)

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5. DESIGN REVIEWS

Commissioner Strong joined the meeting at 5:33 pm.

a. Historic Design Review – Case No. HIS24-03 for 460 Bush St SE

Class 3 Major Historic Design Review of a proposal to rehabilitate the exterior including removing non-historic vinyl siding, fenestration, and lighting, and replacing primarily with historically accurate wooden windows and cedar siding, and historically accurate lighting, and constructing a granite stone retaining wall at 460 Bush Street SE (c. 1920), a historic contributing property in the Gaiety Hill/Bush's Pasture Park Historic District in the CO (Commercial Office) and RS (Single Family Residential) zones. (Marion County Assessor Map and Tax Lot Numbers: 073W27CA04300 and 073W27CA02800)

The Chair opened the public hearing at 5:34 p.m., asked the staff to read the criteria, and called for any conflicts of interest. There were none.

Jacob Morris, Preservation Planner, entered the Staff Report, all attachments and testimony into the record. Mr. Morris then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal with the following Conditions of Approval:

- Condition 1:** The applicant shall modify the retaining wall design so that columns are no more than 30" in height.
- Condition 2:** The applicant shall obtain a Public Works revokable encroachment permit per SRC 76.160 prior to the issuance of any city permits authorizing work on the property.
- Condition 3:** The applicant shall submit final design specification of the exterior lighting on the primary façade and retaining wall to the Historic Preservation Officer at the time of building permit submittal.

Questions for Staff by: Commissioner Straus

Applicant: None

Questions for the Applicant: None

Neighborhood Association: Jon Christenson, PO Box

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

With no request to keep the record open for additional testimony, the Chair closed the public hearing 5:58p.m. and the Commission proceeded to deliberations.

Motion: Move to Approve staff recommendation

Motion by: Commissioner Maglinte-Timbrook

Seconded by: Commissioner Kaser

Questions or Comments by: Commissioner Maglinte-Timbrook, Kaser, Straus, Strong

Vote:

Aye: Inman, Kaser, Maglinte-Timbrook, Morris, Straus, Strong, Weathers, Zimmerman

Nay:

Absent: Curteman

Abstentions:

Action: Approve Staff recommendation

VOTE:

Yes 8 No 0 Abstain 0 () Absent 1 (Curteman)

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6. ACTION ITEMS:

a. Resolution for Initiation of a Code Amendment

Kimberli Fitzgerald presented a brief overview of the resolution.

Comments: Jon Christenson

Motion: Move to approve the resolution to initiate the code amendment.

Motion by: Commissioner Maglinte-Timbrook

Seconded by: Commissioner Inman

Questions or Comments by: None

Vote:

Aye: Inman, Kaser, Maglinte-Timbrook, Morris, Straus, Strong, Weathers, Zimmerman

Nay:

Absent: Curteman

Abstentions:

Action: Adopt the Resolution

VOTE:

7. DISCUSSION ITEMS:

a. Security Gates and Fences

Preservation Planner Morris gave an update of the outreach so far and presented the initial draft of the educational materials website.

b. Workplan assignment Updates

c. Newsletter Check-In

d. Feedback from applicants regarding education to prevent stop-work orders

Commissioner Inman left the meeting at 6:39 pm.

8. HISTORIC PRESERVATION OFFICER REPORT

a. Historic Preservation is receiving a heritage award

With no further business to discuss, the meeting was adjourned at 6:44 p.m.

Prepared by: *Zachery Cardoso, Recorder*
March 21, 2024

APPROVED: May 16, 2024