

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
May 16, 2024

COMMISSIONERS PRESENT

Juliana Inman
Jennifer Maglinte-Timbrook, Vice-Chair
Chris Morris
Kisten Straus, Chair
Charles Weathers
Andrew Zimmerman

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation
Officer
Jacob Morris, Preservation Planner
Zachery Cardoso, Recorder

COMMISSIONERS ABSENT

Jessica Curteman
Cara Kaser
Connie Strong

1. CALL TO ORDER:

Chair Straus called the meeting to order at 5:30 P.M.

2. Roll call was taken and quorum was established.

3. PUBLIC COMMENT:

Heather Ames, Highland Heritage Neighborhood, spoke on the Herbert Hoover childhood home.

4. APPROVAL OF MINUTES

a. Minutes of March 21, 2024

Motion: Move to approve the minutes.

Motion by: Commissioner Maglinte-Timbrook

Seconded by: Commissioner Zimmerman

Questions or Comments by: None

Vote:

Aye: Inman, Maglinte-Timbrook, Morris, Straus, Weathers, Zimmerman

Nay:

Absent: Curteman, Kaser, Strong

Abstentions:

Action: Moved to approve the minutes.

VOTE:

Yes 6 No 0 Abstain 0 Absent 3 (Curteman, Kaser, Strong)

5. DESIGN REVIEWS

None

6. ACTION ITEMS:

a. Historic Preservation Month Awards

Ben Maxwell Award:

Motion: Nominate the Holman Hotel for a Ben Maxwell award and adjust the language to reflect the appreciation of the efforts for compatibility and interpretation.

Motion: Commissioner Timbrook

Second: Inman

Discussion: Commissioner Morris, Straus, Zimmerman, Weathers

Vote: Straus, Weathers, Inman, Timbrook

Motion: Award the Watt House a Ben Maxwell Award

Motion: Commissioner Inman

Second: Timbrook

Discussion: Commissioner Timbrook, Straus,

Vote: Inman, Maglinte-Timbrook, Morris, Straus, Weathers, Zimmerman

Motion: Award the Criterion Schoolhouse a Ben Maxwell Award

Motion: Commissioner Inman

Second: Commissioner Timbrook

Discussion: Commissioner Inman, Straus

Vote: Inman, Maglinte-Timbrook, Morris, Straus, Weathers, Zimmerman

Virginia Green Award:

Motion: Award Melanie Zermer the Virginia Green Award

Motion: Commissioner Timbrook

Second: Commissioner Morris

Discussion: Commissioner Timbrook

Vote: Inman, Maglinte-Timbrook, Morris, Straus, Weathers, Zimmerman

Cultural Landscape Award:

Motion: Award Lynn Takata and the Northeast Neighbors the Cultural Landscape Award

Motion: Commissioner Inman

Second: Commissioner Timbrook

Discussion: Commissioner Inman, Straus

Vote: Inman, Maglinte-Timbrook, Morris, Straus, Weathers, Zimmerman

Chair's Award:

Chair Straus selected Capi Lynn for the Chair Award

b. Historic Photo Contest

Historic Exterior – Adult – Snow Day

Historic Exterior – Youth – President’s Initial

Historic Interior – Youth – Memories in Boone’s Treasury

Historic Feature – Adult – Date Night

Historic Feature – Youth – Downtown’s Hidden Scene

Portrait or Animal Photo – Adult – Love for History

Portrait or Animal Photo – Youth – No photo awarded

Chair’s Choice – Salem Muscovy

7. DISCUSSION ITEMS:

a. Code Amendments Overview

Historic Preservation Manager Kimberli Fitzgerald gave an overview of the Historic Preservation Plan past and upcoming Code Amendments

b. Workplan assignment Updates

c. Newsletter Check-In

d. Feedback from applicants regarding education to prevent stop-work orders

8. HISTORIC PRESERVATION OFFICER REPORT

a. Urban Development “Missing Historic Feature Contest”

With no further business to discuss, the meeting was adjourned at 7:10 p.m.

Prepared by: *Zachery Cardoso, Recorder*

May 16, 2024

APPROVED: July 18, 2024