

# MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Thursday March 21, 2024      STAFF LIAISON:  
TIME: 6:00 PM      Josh Eggleston, Chief Finance Officer  
503-588-6130  
CHAIRPERSON: Dr. Irvin Brown      [jeggleston@cityofsalem.net](mailto:jeggleston@cityofsalem.net)  
Kali Leinenbach, Budget Manager  
PLACE: Council Chambers /Youtube      503-588-6231  
[kleinenbach@cityofsalem.net](mailto:kleinenbach@cityofsalem.net)

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1. OPENING EXERCISES – Vice-chair Nishioka called the meeting to order at 6:00pm

Members present: Cohen, Stapleton, Phillips, Gwyn, J. Hoy, Nordyke, Varney, Manvel, Allen, Curtis, Beleiciks, Gier, Dixon, Vice-chair Nishioka.

Pledge of Allegiance

Vice-chair Nishioka informed the Committee about the additions agenda submitted which included one staff report and one piece of written testimony.

**Motion:** Move to approve the additions agenda of March 21, 2024 for the City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Varney  
Seconded by: Member Gwyn

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

2. PUBLIC TESTIMONY  
a. None.

3. MINUTES

- a. Minutes from March 14, 2024 City of Salem Budget Committee Meeting and Urban Renewal Agency Budget Committee Meeting.

**Motion:** Move to approve the meeting minutes from the March 14, 2024 City of Salem Budget Committee Meeting and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Varney  
Seconded by: Member Phillips

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

4. ACTION ITEMS  
a. None

5. INFORMATION ITEMS  
a. Staff Report: Responses to Committee Member Questions

Josh Eggleston, Chief Financial Officer briefly went through the information items.

Questions or comments by: Members Dixon, Manvel, Allen, Vice-chair Nishioka, J.Hoy.

Answers & explanations by: Josh Eggleston, CFO, Mike Niblock, Fire Chief

6. PUBLIC HEARINGS  
a. None

7. SPECIAL ORDERS OF BUSINESS  
a. Presentations by Departments (*continuation*)

- Enterprise Services – Krishna Namburi, Deputy City Manager

Questions or comments by: Members Curtis, Dixon, Cohen

Answers & explanations by: Krishna Namburi, Deputy City Manager, Josh Eggleston, CFO

- Community Planning and Development – Kristin Retherford, Director

Questions or comments by: Members Cohen, Nordyke, Stapleton, Curtis, J. Hoy, Manvel, Vice-chair Nishioka

Answers & explanations by: Kristin Retherford, Director, Josh Eggleston, CFO

- City Manager's Office, Legal, Mayor & Council, Finance, Non-Departmental - Josh Eggleston, Chief Financial Officer

Questions or comments by: Members Manvel, Allen, Dixon, Vice-chair Nishioka, Gwyn, J. Hoy, Nordyke, Stapleton, Phillips

Answers & explanations by: Josh Eggleston, CFO, Marc Weinstein, Deputy City Attorney, Krishna Namburi, Deputy City Manager

Vice-chair Nishioka called for a recess at 7:46PM.

Meeting reconvened at 7:53PM. Member Varney rejoined the meeting at 7:55PM.

- Public Works – Brian Martin, P.E., Director

Questions or comments by: Members Gwyn, Vice-chair Nishioka, Allen, Phillips, Nordyke, Beleiciks, Manvel, Stapleton

Answers & explanations by: Brian Martin, P.E., Director, Josh Eggleston, CFO, Keith Stahley, City Manager, Mark Becktel, Assistant Public Works Director, Kristin Retherford, Community Planning and Development Director.

b. Reduction Scenario Reviews

Josh Eggleston, Chief Financial Officer went through four budget reduction scenarios including ones presented at City Council Work Sessions on September 18, 2023 & October 25, 2023.

Questions or comments by: Members Stapleton, Dixon, Curtis,

Answers & explanations by: Brian Martin, P.E., Director, Josh Eggleston, CFO, Keith Stahley, City Manager, Mark Becktel, Assistant Public Works Director, Kristin Retherford, Community Planning and Development Director.

Member Nordyke left at 8:59PM.

c. Revenue Task Force Status Update – Courtney Knox Busch, Chief Strategy Officer

Questions or comments by: Members Manvel & Beleiciks

Answers & explanations by: Courtney Knox Busch, Chief Strategy Officer.

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

- a. Correspondence from David Patterson regarding Salem ambulance services.

9. COMMITTEE DISCUSSION ON FUTURE INFORMATION ITEMS

- a. None

10. ADJOURNMENT

The meeting was adjourned at 9:23 PM

Respectfully Submitted,

Kelli Blechschmidt  
Minutes Recorder

*The next Budget Committee meeting will be held Wednesday April 17, 2024 at 6:00 pm in Council Chambers for the presentation of the City Manager's proposed FY 2025 budget.*

*Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6040 if you have any questions.*

The City of Salem budget information can be accessed on the internet at: [www.cityofsalem.net/budget](http://www.cityofsalem.net/budget)

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6040 or [budgetoffice@cityofsalem.net](mailto:budgetoffice@cityofsalem.net) at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

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