

# MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday April 17, 2024      STAFF LIAISON:  
TIME: 6:00 PM      Josh Eggleston, Chief Finance Officer  
503-588-6130  
CHAIRPERSON: Dr. Irvin Brown      [jeggleston@cityofsalem.net](mailto:jeggleston@cityofsalem.net)  
Kali Leinenbach, Budget Manager  
PLACE: Council Chambers /Youtube      503-588-6231  
[kleinenbach@cityofsalem.net](mailto:kleinenbach@cityofsalem.net)

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1. OPENING EXERCISES – Chair Brown called the meeting to order at 6:01pm

Members present: Cohen, Phillips, Gwyn, Nordyke, Varney, Manvel, Allen, Curtis, Beleiciks, Gier, Dixon, Vieyra-Braendle, C. Hoy, Vice-chair Nishioka, Chair Brown.

Pledge of Allegiance

Chair Brown informed the Committee about the additions agenda submitted which included one staff report, meeting procedures and written testimony.

**Motion:** Move to approve the additions agenda of April 17, 2024 for the City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Nordyke  
Seconded by: Member Dixon

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

Member J. Hoy joined the meeting at 6:18PM

2. PUBLIC TESTIMONY

- a. Ryan Erickson – Kulas, Ward 1, Library
- b. Deb Patterson, Library
- c. Whitney Hines, Ward 1, Library
- d. Zoey Harper, Ward 4, Library
- e. Kelsey Lamme, Ward 3, Library
- f. Anthony Lamme, Ward 3, Library
- g. Kristy Kemper Hodge, Ward 6, Library
- h. Irene Longaker, Ward 2, Library
- i. Rob Kionmich, Ward 2, Library
- j. Victoria Timm, Ward 8, Library

- k. Jennifer Levy-Peck, Ward 4, Library
- l. Cecilia O'Meara, Ward 1, Library
- m. Rachael Atchison, Ward 3, Library
- n. Alyssa Cokinis, Ward 2, Library
- o. Wyatt Williams, Ward 7, Parks and Recreation
- p. Hannah Bostrom, Ward 8, Library
- q. Beth Freelander, Ward 3, Library
- r. Kayla Rigsby, Ward 3, Library
- s. Katie Parig, Library
- t. Priscilla Gasper, Library
- u. Rebecca Brisbane, Ward 6, Library
- v. David Gasper, Library
- w. Taylor Rakep, Ward 4, Library
- x. Jane Thitchall, Ward 7, Library
- y. David Punne, Library
- z. Vincent, Ward 8, Library
- aa. Sadie Verville, Ward 1, Library

3. MINUTES

- a. Minutes from March 21, 2024 City of Salem Budget Committee Meeting and Urban Renewal Agency Budget Committee Meeting.

**Motion:** Move to approve the meeting minutes from the March 21, 2024 City of Salem Budget Committee Meeting and Urban Renewal Agency Budget Committee Meeting.

Motion by:           Member Manvel  
 Seconded by:       Member Varney

**Action:**     Motion passes  
Vote:  
 Aye:           Unanimous  
 Nay:  
 Abstentions:

4. ACTION ITEMS

- a. None

5. INFORMATION ITEMS

- a. Staff Report: Responses to Committee Member Questions
- b. Staff Report: Additional Responses to Committee Member Questions
- c. Budget Committee Meeting Procedures

Josh Eggleston, Chief Financial Officer, briefly went through the information items.

Questions or comments by: None  
 Answers & explanations by: None

6. PUBLIC HEARINGS

a. None

7. SPECIAL ORDERS OF BUSINESS

a. Opening Comments – City Manager Keith Stahley

Questions or comments by: Members Gier, Beleiciks, Curtis, Dixon, Phillips, Nordyke, Chair Brown

Answers & explanations by: Josh Eggleston, Chief Financial Officer, and Keith Stahley, City Manager

Committee took a recess from 7:28PM to 7:40PM

b. Result Area Budget Review – Welcoming and Livable Community, pages 175-201.

Josh Eggleston, Chief Financial Officer, went through the budget process before then doing a review of the proposed Welcoming and Livable result area budget.

Questions or comments by: Member Curtis

Answers & explanations by: Josh Eggleston, Chief Financial Officer

**Motion:** I move that the proposed Library reductions be restored to the FY 2025 budget and funded with a transfer from the Cultural and Tourism Fund working capital.

Motion: Member C. Hoy

Seconded by: Member Nordyke

Questions or comments by: Members Dixon, Manvel, Chair Brown, Members Gwyn, Cohen

Answers or explanations by: Josh Eggleston, Chief Financial Officer, Daniel Atchison, City Attorney

**Amended Motion:** Along with the Mayor's motion, I would like to include within that the refunding of the JC Relays, movies in the park and concerts.

Motion: Member Cohen

Seconded by: Member Gwyn

Questions or comments by: Chair Brown, Members C. Hoy, J. Hoy, Phillips, Curtis, Gier, Nordyke, Allen, Vice-chair Nishioka

Answers or explanations by: Josh Eggleston, Chief Financial Officer, Daniel Atchison, City Attorney, Scott Archer, Deputy City Manager

**Motion:** I move to table the amended motion.

Motion: Vice-chair Nishioka  
Seconded by: Member Dixon

Questions or comments by: Member Beleiciks, Chair Brown, Varney  
Answers or explanations by: Daniel Atchison, City Attorney

**Action:** Motion passes

Vote:

Aye: Unanimous

Nay:

Abstentions:

Member C. Hoy reiterated his motion for the Committee.

**Motion:** I move that the proposed Library reductions be restored to the FY 2025 budget and funded with a transfer from the Cultural and Tourism Fund working capital.

Motion: Member C. Hoy  
Seconded by: Member Nordyke

Questions or comments by: Member J. Hoy, Gier, Dixon, Vice-chair Nishioka, Phillips, Nordyke, Curtis, Varney, Vieyra-Braendle, Chair Brown  
Answers or explanations by: Josh Eggleston, Chief Financial Officer, Keith Stahley, City Manager

**Action:** Motion passes

Vote:

Aye: Unanimous

Nay:

Abstentions:

Committee Discussion on Welcoming and Livable Result Area proposed FY 2025 budget.

Questions or comments by: Members Dixon, Chair Brown  
Answers or explanations by: Josh Eggleston, Chief Financial Officer, Kristin Retherford, Community Planning and Development Department

**Motion:** I move that all non-union, managerial, supervisor positions that their salaries are frozen to the FY 2024 levels.

Motion: Member Cohen  
Seconded by: Member Gwyn

Questions or comments by: Member Allen, Chair Brown, Members Cohen, C. Hoy, Gier, Phillips, Dixon, Nordyke, Beleiciks, Gwyn  
Answers or explanations by: Keith Stahley, City Manager, Krishna Namburi, Deputy City Manager, Josh Eggleston, Chief Financial Officer, Daniel Atchison, City Attorney

**Motion:** I move to table this conversation.

Motion: Member Phillips  
Seconded by: Member Manvel

Questions and comments: Members Cohen, Nordyke, Curtis, J. Hoy, Beleiciks, Vice-chair Nishioka, Phillips  
Answers and explanations: Josh Eggleston, Chief Financial Officer, Keith Manager Keith Stahley

**Amended Motion:** I move that we (do) what the City Manager recommended we do (freeze pays at FY 2024 rates for Department Heads, Deputy City Managers and the City Manager) to limit pay freezes to those classifications in the General Fund if possible.

Motion: Member Phillips  
Seconded by: Vice-chair Nishioka

Questions and comments: Member Phillips, Chair Brown  
Answers and explanations: Keith Manager Keith Stahley

Questions and comments: Member Varney, Member Vieyra-Braendle, Member Cohen, Chair Brown, Gwyn  
Answers and explanations: Keith Manager Keith Stahley

By unanimous consent, this motion will be reconsidered at the April 24, 2024 Budget Meeting. Staff will return to the Committee with the approximate savings associated with the salary freezes (COLA and merit) for Department Heads, Deputy City Managers, and the City Manager along with the number of employees impacted.

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

a. None

9. COMMITTEE DISCUSSION ON FUTURE INFORMATION ITEMS

a. None

10. ADJOURNMENT

The meeting was adjourned at 9:38 PM

Respectfully Submitted,

Kelli Blechschmidt  
Minutes Recorder

*The next Budget Committee meeting will be held Wednesday April 24, 2024 at 6:00 pm in Council Chambers for the presentation of the City Manager’s proposed FY 2025 budget.*

*Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6040 if you have any questions.*

The City of Salem budget information can be accessed on the internet at: [www.cityofsalem.net/budget](http://www.cityofsalem.net/budget)

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6040 or [budgetoffice@cityofsalem.net](mailto:budgetoffice@cityofsalem.net) at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

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