

MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, April 24, 2024
TIME: 6:00 PM
CHAIRPERSON: Dr. Irvin Brown
PLACE: Hybrid
Chambers & YouTube

STAFF LIAISON:
Josh Eggleston, Chief Financial Officer
503-588-6130
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Kali Leinenbach,
503-588-6231
kleinenbach@cityofsalem.net

1. OPENING EXERCISES – Chairperson Brown called the meeting to order at 6:00pm

Members present: Beleiciks, Cohen, Allen, Manvel, Vieyra-Braendle, Stapleton, Phillips, Gonzalez, Gwyn (6:01PM), J. Hoy, Varney, C. Hoy, Dixon, Curtis, Gier, Vice-chair Nishioka, Chair Brown.

Members absent: Nordyke

Pledge of Allegiance by: All

Vice-chair Brown informed the Committee about the additions agenda submitted which included three pieces of written testimony, one errata and one staff report.

Motion: Move to approve the additions agenda of April 24, 2024 for the City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Vice-chair Nishioka
Seconded by: Member Varney

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

2. PUBLIC TESTIMONY
a. None

3. ACTION ITEMS
a. Errata 1: Safe, Reliable and Efficient Infrastructure Transportation Fund page 143, Equipment Replacement Fund list, Leasehold Fund projects list, Fee Adjustments page 448, and Police Department Records account, page 16 and associated summaries.

- b. Errata 2: Utility Fund summary page 433 and associated summaries, Capital Improvements pages 222-223 (Airport Improvements), 243 & 245 (Water Improvements) and associated summaries.

Motion: Move to approve Errata Sheets 1 & 2 as recommended by Staff

Motion by: Member Manvel
Seconded by: Member Stapleton

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

4. MINUTES

- a. Minutes from April 17, 2024 City of Salem and Urban Renewal Agency Budget Committee Meeting

Motion: Move to approve the meeting minutes from the April 17, 2024 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Vice-chair Nishioka
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:

5. INFORMATION ITEMS

- a. Staff Report: Summary of Budget Committee Actions Through April 17, 2024
b. Staff Report: Responses to Committee Member Questions
c. Staff Report: Additional Responses to Committee Member Questions

Questions or comments by: Members Allen, Cohen, Dixon and Curtis
Answers or comments by: Josh Eggleston, Chief Financial Officer and Daniel Atchison, City Attorney

6. PUBLIC HEARINGS

- a. Capital Improvements Plan
- Staff Report: Public Hearing on the Proposed Capital Improvement Plan for FY 2025 through FY 2029, Senior Fiscal Analyst James Wharton-Hess.
 - Chair Brown opened the Public Hearing.
 - Member Tim Cowan provided in-person testimony

- Chair Brown closed the Public Hearing.

Questions or comments by: Members Dixon, Beleiciks, Gier, Curtis, C. Hoy, Varney, Cohen, Vice-chair Nishioka, Phillips, Manvel, Stapleton, J. Hoy, Gwyn, Chair Brown,

Answers and explanations by: Josh Eggleston, Chief Financial Officer, Brian Martin, P.E., Public Works Director, John Paskell, Airport Manager, Daniel Atchison, City Attorney

Member Allen left at 6:56PM and returned at 7:00PM

Motion: Move to recommending the Proposed FY 2025 through FY 2029 Capital Improvements Plan to the City Council for Adoption.

Motion by: Member Stapleton
Seconded by: Member Gwyn

Questions or comments by: Members J. Hoy, Manvel, Stapleton, Chair Brown, Phillips, Varney

Answers and explanations by: James Wharton-Hess, Senior Fiscal Analyst

Member C. Hoy left at 7:06PM and returned at 7:08PM

Action: Motion passes
Vote:
Aye: Unanimous
Nay:

7. SPECIAL ORDERS OF BUSINESS

- a. Result Area Budget Review – Natural Environment Stewardship (continuation), pages 175-201
 - Presentation and overview Budget Manager Leinenbach

- b. Urban Renewal Agency Proposed FY 2025 Budget, Book 2

- Presentation and overview Budget Manager Leinenbach

Questions or comments by: Member Cohen, Chair Brown, Members J. Hoy, Allen, C. Hoy, Gonzalez, Stapleton, Phillips

Answers and explanations by: Brian Martin, P.E., Public Works Director, Josh Eggleston, Chief Financial Officer, Keith Stahley, City Manager, Ryan Zink, Franchise Administrator

Member Virginia Stapleton left at 7:18PM and returned at 7:08PM

c. Result Area Budget Review – Strong and Diverse Economy, pages 159 – 173

- Presentation and overview Budget Manager Leinenbach
- Discussion and review (for both the Proposed FY 2025 Urban Renewal Agency Budget and the Strong and Diverse Economy result area)

Questions or comments by: Chair Brown, Members Dixon, Manvel, Allen, Vice-chair Nishioka, Stapleton

Answers and explanations by: Kristin Retherford, Community Planning and Development Director

Motion: I move to direct staff to move up to \$75,000 from the Business Retention and Recruitment / SEDCOR line item to our Parks Department to fund Movies in the Parks, kids relays and other community events.

Motion by: Member Stapleton
Seconded by: Vice-chair Nishioka

Questions or comments by: Member Stapleton, Chair Brown, Members C. Hoy, Gonzalez, Vieyra-Braendle, Phillips, Gwyn and Manvel

Answers and explanations by: Kristin Retherford, Community Planning and Development Director, Keith Stahley, City Manager

Substitute Motion: I would just move that we table this (motion) until next week

Motion by: Member Manvel
Seconded by: Member C. Hoy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:

Chair Brown called a recess between 8:07PM to 8:15PM

d. Result Area Budget Review – Safe, Reliable and Efficient Infrastructure, pages 135 – 157

- Presentation and overview Chief Financial Officer Eggleston
- Discussion and review

Questions or comments by: Members C. Hoy, Chair Brown, Stapleton, Manvel, Cohen, Dixon, Phillips, Vice-chair Nishioka

Answers and explanations by: Alicia Blalock, Assistant Public Works Director, Brain Martin, P.E., Public Works Director, Julie Hanson, Transportation Planning Manager, Allen Dannen, P.E., City Engineer, Mike Niblock, Fire Chief, Keith Stahley, City Manager

e. Discussion and Deliberations of tabled amended motions from the April 17, 2024 Budget Meeting

Discussion Item #1:

- Refunding of the JC Relays, movies in the park and concerts

Chair Brown requested the Recorder repeat the motion.

Motion: In light of the earlier conversation on the same topic, I move that we table this motion again until next meeting.

Motion by: Member C. Hoy
Seconded by: Member Phillips

Questions or comments by: Member C. Hoy, Chair Brown, Members Gier, Curtis, J. Hoy, Beleiciks, Phillips, Gonzalez

Answers and explanations by: Scott Archer, Deputy City Manager, Josh Eggleston, Chief Financial Officer, Keith Stahley, City Manager

Action: Motion passes
Vote:
Aye: Unanimous
Nay:

Questions or comments by: Member Curtis, J. Hoy,
Answers and explanations by: Keith Stahley, City Manager

Discussion Item #2:

- All non-represented, non-union, managerial, supervisor positions salaries are frozen to the FY 2024 levels.

Chair Brown requested the Recorder repeat the motion.

Questions or comments by: Member Gonzalez, C. Hoy, Manvel, Phillips, Cohen, Allen, Gwyn, Curtis, J. Hoy

Answers and explanations by: Keith Stahley, City Manager, Kelli Blechschmidt, Recorder, Josh Eggleston, Chief Financial Officer, Dan Atchison, City Attorney

Motion: How about I make this easy on everybody, I will withdraw my motion.

Motion by: Member Cohen
Seconded by: Member Gwyn

Member Cohen clarified he moves to withdraw both motions (related to salary freezes).

Questions or comments by: Chair Brown, Members Phillips, J. Hoy
Answers and explanations by: Dan Atchison, City Attorney

Action: Motion passes*
Vote:
Aye: Cohen, Allen, Manvel, Vieyra-Braendle, Stapleton, Phillips, Gonzalez, Gwyn, J. Hoy, Varney, C. Hoy, Dixon, Curtis, Gier, Vice-chair Nishioka, Chair Brown.
Nay: None

*Member Beleiciks did not vote on motion

Questions or comments by: Member Beleiciks, Curtis, Chair Brown
Answers and explanations by: Dan Atchison, City Attorney, Keith Stahley, City Manager

- f. Committee Discussion
- None

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

- a. None

9. COMMITTEE DISCUSSION ON FUTURE INFORMATION ITEMS

Questions or comments by: Member Dixon

Answers and explanations by: Josh Eggleston, Chief Financial Officer

10. ADJOURNMENT

The meeting was adjourned at 9:30 PM

Respectfully Submitted,

Kelli Blechschmidt
Minutes Recorder

The next Budget Committee meeting will be held Wednesday, May 1, 2024 at 6:00 pm in for presentation of the City Manager's proposed FY 2025 budget.

- *Result Area: Good Governance, pages 55 – 88*
- *Result Area: Safe and Healthy Community, pages 107 - 134*
- *Public Hearing State Shared Revenue Funds*

Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6040 if you have any questions.

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and Spanish interpreters are available. Languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kelli Blechschmidt, (503) 588-6231 or kblechschmidt@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.