

# CITY OF SALEM AND SALEM URA FINANCE COMMITTEE

## Minutes

**DATE:** July 15, 2024

**PLACE:** ZOOM / Finance Conference Room

**CHAIRPERSON:** Jose Gonzalez

**STAFF LIAISON:** Josh Eggleston, CFO 503-588-6130 [JEggleston@cityofsalem.net](mailto:JEggleston@cityofsalem.net)

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### **Members Present:**

Councilor Jose Gonzalez, Chair – virtual  
Councilor Micki Varney – virtual  
Alternate-Councilor Linda Nishioka

### **Members Absent:**

Councilor Vanessa Nordyke  
Councilor Deanna Gwyn

### **Staff Present:**

Keith Stahley, City Manager  
Josh Eggleston, Chief Financial Officer  
Dan Atchison, City Attorney  
Kali Leinenbach, Budget Manager  
Jenny Mattecheck, Chief Accountant – virtual  
Kelli Blechschmidt, Management Analyst II  
Shengnan Thomas, Administrative Analyst I

### **Guest Present:**

None

1. CALL TO ORDER: 4:01 PM / Quorum

2. APPROVAL OF COMMITTEE MINUTES

a. June 17, 2024

Motion was moved by Member Nishioka, seconded by Member Varney, and carried by the following vote:

Aye: Unanimous  
Nay: None  
Abstentions: None

3. PUBLIC COMMENT

a. None

4. ACTION ITEMS

a. None

5. MANAGEMENT UPDATE / INFORMATION ITEMS

a. None

6. CONTINUED BUSINESS

a. Quarterly Reports – Committee Input

The Committee was asked to review provided quarterly reports along with some examples from other communities to establish how reports should be formatted and information to include for Council.

Questions or comments by: Chair Gonzalez, Members Varney and Nishioka;  
Keith Stahley, City Manager; Dan Atchison, City Attorney

Responses by: Josh Eggleston, Chief Financial Officer; Kali Leinenbach,  
Budget Manager

7. New Business

a. None

8. ADJOURNMENT: 4:33 PM

The next meeting is scheduled for Monday, August 19, 2024 at 4:00 PM.