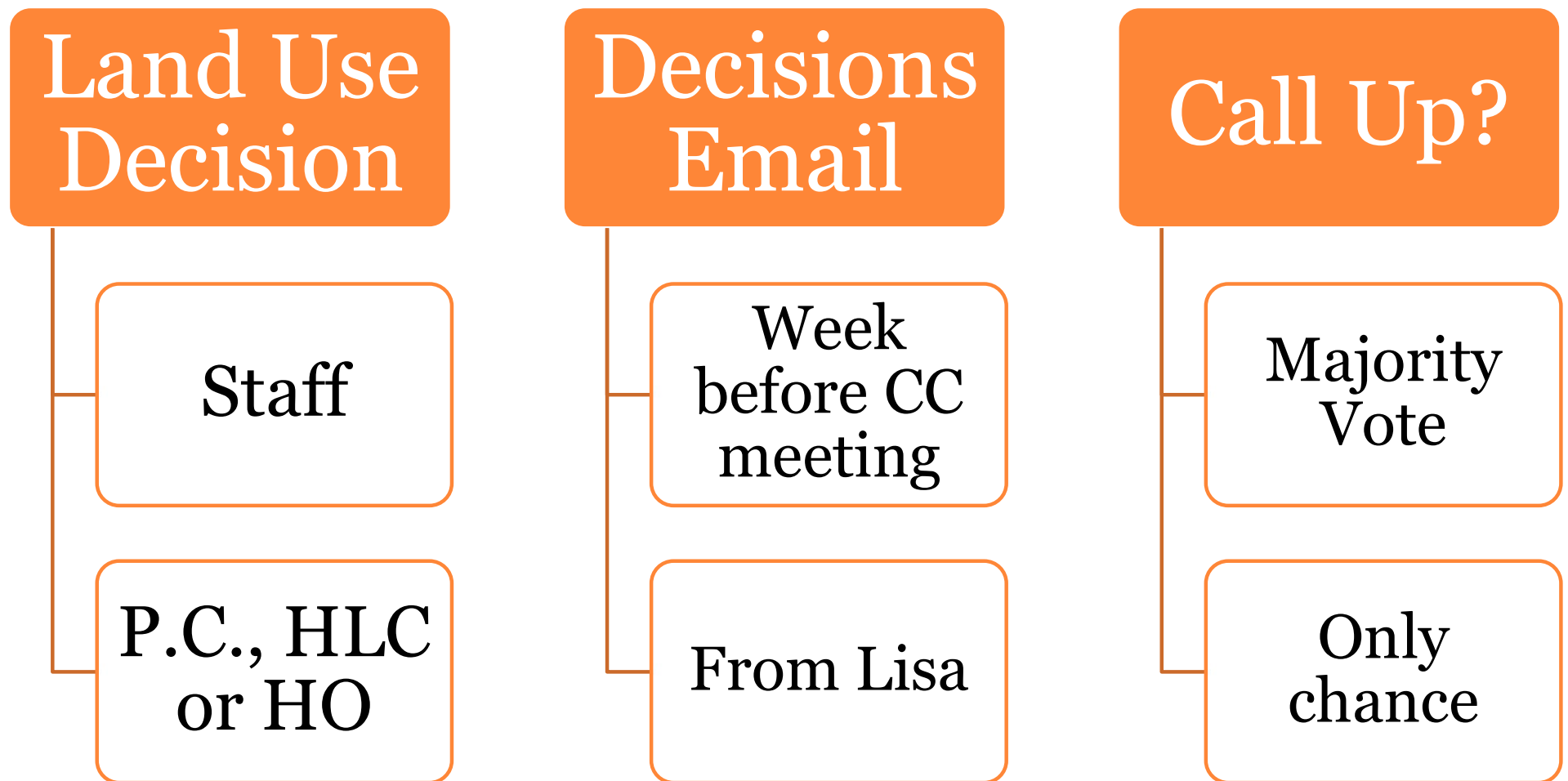


Council Call Up process



Council Rules

- i. **Council Notification of Land Use Decisions.** For purposes of Council review under SRC 300.1050, notification of land use decisions shall be made by posting on the City's website, and by notification by email to the citycouncil@cityofsalem.net listserv. Any member of the public may request to be placed on the listserv. Land use chairs of neighborhood associations shall be placed on the listserv. Posting shall occur no later than the time the meeting agenda where the items appears is published on the City's website preceding the meeting where an abstract of the decision is placed on the agenda. Call-up of a decision shall be made on the first regular Council meeting following Council notification of the land use decision pursuant to this subsection. (Resolutions 2016-44; 2024-5)

Land Use Decisions email

Land Use Decisions



Salem Planning

To Lisa Anderson-Ogilvie



Tue 7/2/2024 12:09 PM

Good Afternoon,

We are sending this e-mail message to inform you of recent land use decisions that will be appearing on the next City Council Agenda, for Monday, July 8, 2024. This is the final opportunity for the Council to initiate review or "call-up" the decision for a public hearing.

The link below will take you to the Salem meeting calendar page. After selecting the current City Council meeting details, you will find the land use decisions listed as Informational Reports. The decisions below include the report file number and agenda number for each specific decision.

Please note when following this link if you do not see the current council meeting date listed, change the drop-down setting from "This Month" to "This Year" or "All Years." If you have selected the appropriate report file number and do not see the staff report, select the "Text" tab. For more help on how to use the Legistar Calendar, please contact the City Recorder at [503-588-6097](tel:503-588-6097) or by email at cityrecorder@cityofsalem.net.

Here are the Decisions for 07/08/2024:

- File #24-272 – Agenda #6.c. – Urban Growth Preliminary Declaration/Class 3 Site Plan Review/Class 2 Adjustment/Tree Regulation Variance/Class 2 Driveway Approach Permit 24-04 – 2345 Bruce College Road NW - **Ward 8 – West Salem Neighborhood Association**
A proposal for a new 26-unit multi-family housing development.

For more information:

<https://salem.legistar.com/Calendar.aspx>

If you have any questions, please contact me. My contact information is listed for you below.

Lisa Anderson-Ogilvie, AICP

she/her/hers

Deputy Community Planning and Development Director
Planning Administrator

City of Salem | Community Planning and Development Department | Planning

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TABLE 300-2. LAND USE APPLICATIONS BY PROCEDURE TYPE

		Application Pre-Submittal			Review Authority			
Application	Procedure Type	Pre-App. Required	N.A Contact	Open House	Decision	Appeal	Council Review	Applicable Code Chapter(s)
Neighborhood plan map amendment	III	Y	Y	N	PC	CC	Y	SRC 64
Nonconforming use extension, alteration, expansion, or substitution	III	Y	Y	N	HO	PC	Y	SRC 270
Partition								
Tentative plan	II	N	Y	N	PA	PC	Y	SRC 205
Tentative plan (modification)	II	N	N	N	PA	PC	Y	SRC 205
Final plat	Exempt	N	N	N	PA	-	N	SRC 205
Planned unit development								
Tentative plan	III	Y	Y	N	PC	CC	Y	SRC 210
Tentative plan (modification)	II	N	N	N	PA	PC	Y	SRC 210
Final plan	II	N	N	N	PA	-	N	SRC 210
Final plan (modification)	II	N	N	N	PA	-	N	SRC 210
Property line adjustment	I	N	N	N	PA	-	N	SRC 205

6.d. [24-289](#)

Planning Administrator Decision - An application for a six-lot residential subdivision - Approved.

Subdivision Tentative Plan / Class 2 Adjustment Case No.
SUB-ADJ24-04 - Jack Yarbrough - 1800 Park Ave NE.

This case has been appealed (Attachment 2). If City Council does not initiate review, the appeal will be heard by the Planning Commission.

Ward(s): 6
Councilor(s): Hoy
Neighborhood(s): NOLA

Recommendation:

Information Only.

Attachments: [Land Use Decision SUB-ADJ24-04](#)

[Notice of Appeal - SUB-ADJ24-04](#)

Revised - This Planning Administrator Decision was appealed; the appeal was uploaded (Attachment 2) to the report and the staff report was revised.

5.a. [24-155](#)

Council Call-Ups as recommended by the Council Rules Committee.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation:

Direct staff to initiate an amendment to the UDC to restrict Council Call-Up of certain types of land use decisions as outlined in this report.

Summary: January 25, 2024, the Council Rules Committee recommended changes to City Council Rules. In addition to the recommended rules changes, which City Council adopted, the Committee recommended that City Council initiate a land use process to restrict Council Call-Up of certain types of land use decisions. City Council directed that staff bring the question of council call-ups to a future City Council meeting

Attachments: [Council Call Up Table](#)

[Public Comments received by 3:00 p.m., April 22, 2024](#)