

A G E N D A



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE:	Wednesday, October 30, 2024	STAFF LIAISON:	
TIME:	6:00 PM	Josh Eggleston, Chief Financial Officer	
CHAIRPERSON:	Dr. Irvin Brown	503-588-6130	
		jeggleston@cityofsalem.net	
PLACE:	Hybrid	Kali Leinenbach, Budget Manager	
	Council Chambers & Youtube	503-588-6231	
		kleinenbach@cityofsalem.net	

To sign up to provide virtual testimony to the Budget Committee, please visit the link below. Registration is open between 8:00 AM and 2:00 PM on the day of the meeting or email budgetoffice@cityofsalem.net.

<https://www.cityofsalem.net/government/city-council-mayor/about-city-council/comment-and-participate-in-a-city-council-meeting>

1. OPENING EXERCISES – Chairperson Dr. Irvin Brown
2. PUBLIC TESTIMONY
Comment on agenda items other than public hearings and deliberations
3. MINUTES
 - a. Minutes from May 8, 2024 City of Salem and Urban Renewal Agency Budget Committee Meeting
4. ACTION ITEMS
 - a. None
5. INFORMATION ITEMS
 - a. None
6. PUBLIC HEARINGS
 - a. None
7. SPECIAL ORDERS OF BUSINESS
 - a. Preliminary General Fund Forecast
 - Overview by Josh Eggleston, Chief Financial Officer
 - b. Budget Priorities and Principles
 - Overview by Colleen Rozillis, Moss Adams
 - Questions of staff and committee discussion

c. Committee Discussion

- Opportunity for the Budget Committee to discuss any issues or concerns regarding agenda items or items not on the agenda.

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

9. ADJOURNMENT

The next scheduled Budget Committee meeting will be Wednesday, November 13, 2024 at 6:00 pm

Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6040 if you have any questions.

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/departments/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and Spanish interpreters are available at this meeting. For other languages or accommodation or interpretation, contact Kelli Blechschmidt, (503) 588-6049 or kblechschmidt@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.

MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE:	Wednesday, May 8, 2024	STAFF LIAISON:
TIME:	6:00 PM	Josh Eggleston, Chief Financial Officer
CHAIRPERSON:	Dr. Irvin Brown	503•588•6130
		jeggleston@cityofsalem.net
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1. OPENING EXERCISES – Chair Brown called the meeting to order at 6:00pm

Members present: Beleiciks, Cohen, Allen, Manvel, Vieyra-Braendle, Stapleton, Phillips, Gwyn, Gonzalez, J. Hoy, Nordyke, Varney, C. Hoy, Dixon, Curtis, Gier, Vice-chair Nishioka, Chair Brown

Pledge of Allegiance by: All

Chair Brown informed the Committee about the additions agenda submitted to the Committee which included a staff report.

Motion: Move to approve the additions agenda of May 8, 2024 for the City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Vice-chair Nishioka
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

2. PUBLIC TESTIMONY

Council Chamber Appearance:

Robbin Gravez

Topic:

Salem Public Library

Virtual Appearance:

Kate Menthrum, Ward 5
Baynard Menthrum, Ward 5
Elizabeth Crane, Ward 4

Topic:

Northgate Park
Parks
Water in parks

3. MINUTES

- a. Minutes from May 1, 2024 City of Salem and Urban Renewal Agency Budget Committee Meeting

Motion: Move to approve the meeting minutes from the May 1, 2024 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Nordyke
Seconded by: Member Dixon

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

4. ACTION ITEMS

- a. Errata 3 – Traffic Safety Fund, page 269 and associated summaries

Motion: Move to approve Errata Sheet 3 as recommended by Staff

Motion by: Member Nordyke
Seconded by: Member C. Hoy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

5. INFORMATION ITEMS

- a. Staff Report: Summary of Budget Committee Actions Through May 1, 2024
b. FY 2024 Q2 Financial Report for the City of Salem
c. FY 2024 Q2 Financial Report for the Urban Renewal Agency
d. FY 2024 Q3 Financial Report for the City of Salem
e. FY 2024 Q3 Financial Report for the Urban Renewal Agency
f. Staff Report – Additional Responses to Committee Member Questions
g. Staff Report – Status and Potential Use of Fund Balance

Explanation of information items provided to the Budget Committee by Chief Financial Officer Eggleston.

Questions or comments by: Member Stapleton, Vice-chair Nishioka, Members Dixon, Cohen, Phillips, Chair Brown, Members Nordyke, Vieyra-Braendle

Answers or explanations by: Scott Archer, Deputy City Manager, Josh Eggleston, Chief Financial Officer, Keith Stahley, City Manager

6. PUBLIC HEARINGS

a. None

7. SPECIAL ORDERS OF BUSINESS

a. Discussion and Deliberation of tabled motion

- Refunding of the JC Relays, movies in the park and concerts (amendment of Member C. Hoy’s motion, “I move that the proposed Library reductions be restored to the FY 2025 budget and funded with a transfer from the Cultural and Tourism Fund working capital”.)

Questions or comments: Member Curtis, Cohen, Dixon, Nordyke, Phillips, Vice-chair Nishioka, Members Varney, Allen, C. Hoy, Chair Brown, Members Stapleton, Manvel

Answers: Josh Eggleston, Chief Financial Officer, Scott Archer, Deputy City Manager, Keith Stahley, City Manager, Dan Atchison, City Attorney

Motion: Move to postpone this motion (on the floor) as written indefinitely

Dan Atchison, City Attorney clarified that this action would essentially table this motion which would make it not debatable.

Motion by: Member Manvel
Seconded by: Member Nordyke

Action: Motion passes

Vote:

Aye: Allen, Manvel, Vieyra-Braendle, Stapleton, Phillips, Gonzalez, Nordyke, Varney, C. Hoy, Dixon, Curtis, Gier, Vice Chair Nishioka, Chair Brown

Nay: Beleiciks, Cohen, Gwyn, J. Hoy

Abstentions:

b. Approve FY 2025 Salem Urban Renewal Agency Ad Valorem Property Taxes Staff Report: Approval of Ad Valorem Property Taxes – Salem Urban Renewal Agency

Approve the estimated ad valorem property tax levies derived from the sum of the Division of Taxes and the Special Levy for the Salem Urban Renewal Agency Areas as follows:

	Division of Taxes	Special Levy	Estimated Total
1. Jory Apartments	100%	\$0	\$498,470
2. Mill Creek	100%	0	4,036,630
3. North Gateway	100%	0	5,159,260
4. Riverfront Downtown	100%	Remainder	7,411,130
5. South Waterfront	100%	0	544,560
6. West Salem	100%	0	2,314,860
			\$19,964,910

- Discussion
- Motion to approve Salem Urban Renewal Agency FY 2025 ad valorem property taxes

Questions or comments by: Chair Brown
 Answers or explanations by: Josh Eggleston, Chief Financial Officer

Motion: Move to approve staff recommendation for the FY 2025 Salem Urban Renewal Agency Ad Valorem Property Taxes.

Motion: Member Nordyke
 Seconded by: Member Phillips

Action: Motion passes
 Vote:
 Aye: Unanimous
 Nay:
 Abstentions:

- c. Recommend FY 2025 Salem Urban Renewal Agency Budget
 Staff Report: Recommend FY 2025 Salem Urban Renewal Agency Budget
- Discussion
 - Motion to approve final recommendation of FY 2025 Salem Urban Renewal Agency Budget

Questions or comments by: None
 Answers or explanations by: None

Motion: Move to approve staff recommendation for the FY 2025 Salem Urban Renewal Budget.

Motion: Vice-chair Nishioka
 Seconded by: Member Phillips

Action: Motion passes
 Vote:
 Aye: Unanimous
 Nay:
 Abstentions:

- d. Approve FY 2025 City of Salem Ad Valorem Property Taxes
Staff Report: Approval of Ad Valorem Property Taxes – City of Salem
Recommendation:
Approve the ad valorem property taxes for the City of Salem General Fund and the City of Salem General Obligation Debt fund as follows:

1. Approve the City of Salem permanent tax rate of \$5.8315 for general fund operations.
2. Approve a General Obligation bond debt levy of \$20,335,440
 - Discussion
 - Motion to approve City of Salem FY 2025 ad valorem property taxes

Motion: Move to approve staff recommendation for the City of Salem Ad Valorem property taxes for operations and general obligation debt.

Motion: Member Stapleton
Seconded by: Member Phillips

Questions or comments by: Member Phillips, Chair Brown
Answers or explanations by: Josh Eggleston, Chief Financial Officer

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

- e. Recommend FY 2025 City of Salem Budget
Staff Report: Recommend FY 2025 City of Salem Budget

Member Nordyke declared a potential conflict of interest when it comes to capital improvements budget due to family owned property which could be impacted by the CIP.

Good Governance

- Expenditures: \$129,193,700

Questions or comments by: Member Allen, Vice-chair Nishioka
Answers or explanations by: None

Motion: Move to approve staff recommendation for the Good Governance result area budget.

Motion by: Member Phillips
Seconded by: Vice-chair Nishioka

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

Natural Environment Stewardship

- Expenditures: \$26,310,070

Questions or comments by: None
Answers or explanations by: None

Motion: Move to approve staff recommendation for the Natural Environmental Stewardship result area budget.

Motion by: Member Stapleton
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

Safe and Healthy Community

- Expenditures: \$172,167,930

Questions or comments by: None
Answers or explanations by: None

Motion: Move to approve staff recommendation for the Safe and Healthy Community result area budget.

Motion by: Member Stapleton
Seconded by: Member Nordyke

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

Safe, Reliable, and Efficient Infrastructure and Capital Improvements

- Expenditures: \$164,086,170 for the result area and \$175,921,310 for capital improvement projects

Motion: I move to direct staff to create a new project in the transportation non assessed capital construction fund and amend the fiscal year 2025 through 2029 CIP to provide an accessible parking space at 790 State St. The project will be funded with \$50,000 from unspecified project in transportation non assessed construction.

Motion by: Vice-chair Nishioka
Seconded by: Member J. Hoy

Questions or comments by: Vice-chair Nishioka, Dixon, Cohen, Manvel, Phillips, Stapleton, J. Hoy, Vieyra-Braendle, Nordyke, Curtis, Varney, Gwyn, Chair Brown
Answers or explanations by: Brian Martin, P.E., Public Works Director, Keith Stahley, City Manager

Motion: Move to withdraw motion

Motion by: Vice-chair Nishioka
Seconded by: Member Phillips

Action: Motion passes

Vote:

Aye: Beleiciks, Cohen, Allen, Manvel, Vieyra-Braendle, Stapleton, Phillips, Gwyn, Gonzalez, Nordyke, Varney, C. Hoy, Dixon, Curtis, Gier, Vice-chair Nishioka, Chair Brown

Nay: J. Hoy

Abstentions:

Motion: I Move that we make the motion to approve the Safe and Reliable, Infrastructure and Capital Improvements outcome measure which is to approve the final recommendation from the FY 2025 City of Salem Safe and Reliable, Infrastructure and Capital Improvements budgets

Motion by: Member Phillips
Seconded by: Vice-chair Nishioka

Action: Motion passes

Vote:

Aye: Unanimous

Nay:

Abstentions:

Strong and Diverse Economy

- Expenditures: \$16,417,540

Motion: Move to approve staff recommendation for the Strong and Diverse Economy result area budget.

Motion by: Member Phillips
Seconded by: Vice-chair Nishioka

Amended motion: Move to amend the motion to move the 2025 Downtown Parking revenue budget be increased by \$79,000 and recommend the City Council increase the downtown parking garage permit fees by \$9 a month.

Motion by: Member Manvel
Seconded by: Member Phillips

Questions or comments by: Members C. Hoy, Allen, Nordyke, Cohen, Manvel, Beleiciks, Phillips, Varney, Vice-chair Nishioka, Members Curtis, Chair Brown, Members Stapleton, Gonzalez, Vieyra-Braendle

Answers or explanations by: Kristin Retherford, Community Planning and Development Director, Josh Eggleston, Chief Financial Officer

Member Stapleton stepped out at 8:04PM and returned at 8:06PM
Member J. Hoy stepped out at 8:05PM and returned at 8:11PM

Member Stapleton requested a recess. Chair Brown granted a recess at 8:29PM and Committee returned at 8:40PM

Chair Brown requested Member Manvel repeat his motion.

Action: Motion passes
Vote:
Aye: Manvel, Vieyra-Braendle, Stapleton, Phillips, Nordyke, Varney, Dixon, Gier, Curtis, Chair Brown
Nay: Beleiciks, Cohen, Allen, Gywn, Gonzalez, J. Hoy, C. Hoy, Nishioka
Abstentions:

Return to original motion

Motion: Move to approve staff recommendation for the Strong and Diverse Economy result area budget (as amended).

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

Welcoming and Livable Community

- Expenditures: \$43,017,530

Motion: I move to restore \$422,000 in funding for seasonal and contract parks operations in the FY 2025 General Fund budget by transferring an equal amount of money from the Cultural and Tourism Fund working capital.

Motion by: Member Dixon

Seconded by: Member Nordyke

Questions or comments by: Member Dixon, Manvel

Answers or explanations by: None

Amended motion: I move to amend this motion to include the \$96,000 it would take to have movies in the park, concerts and kids relays.

Motion by: Member Gier

Seconded by: Member Beleiciks

Questions or comments by: Member Gier, Phillips, Chair Brown, Cohen, Stapleton, Nordyke, Manvel, Dixon, Vierya-Braendle, Beleiciks, Curtis, Allen

Answers or explanations by: Josh Eggleston, Chief Financial Officer, Scott Archer, Deputy City Manager, Keith Stahley, City Manager

Member Gier restated his motion

Action: Motion passes

Vote:

Aye: Beleiciks, Cohen, Vierya-Braendle, Gwyn, J. Hoy, Nordyke, Dixon, Curtis, Gier, Chair Brown

Nay: Allen, Manvel, Stapleton, Phillips, Gonzalez, Varney, C. Hoy, Vice-chair Nishioka

Abstentions:

Return to original motion

Motion: I move to restore \$422,000 in funding for seasonal and contract parks operations in the FY 2025 General Fund budget by transferring an equal amount of money from in Cultural and Tourism Fund working capital (as amended).

Action: Motion passes

Vote:

Aye: Beleiciks, Cohen, Manvel, Vierya-Braendle, Stapleton, Gwyn, J. Hoy, Nordyke, Varney, Dixon, Curtis, Gier, Vice-chair Nishioka, Chair Brown
Nay: Allen, Phillips, Gonzalez, C. Hoy
Abstentions:

Motion: Move recommend the Welcoming and Livable result area as amended

Motion by: Member Manvel
Seconded by: Member Dixon

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

a. None

9. ADJOURNMENT

Comments by: Chair Brown, City Manager Keith Stahley

The meeting was adjourned at 9:30 PM

Respectfully Submitted,

Kelli Blechschmidt
Minutes Recorder

The next meetings related to the FY 2025 budget will occur with the City Council as follows:

- *Monday, June 10, 2024, FY 2025 Budget and State Revenue Sharing Public Hearing*
- *Monday, June 24, 2024, FY 2025 Budget and CIP Adoption*

Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6049 if you have any questions.

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