

**Salem Public Library Advisory Board  
Wednesday, October 9th, 2024**

A [full recording of the current meeting](#) is available.  
David called the meeting to order at 4:04p.m.

**CALL TO ORDER**

**Members present:** Kelly Raths, David Levy, Dana Castano, Cara Filsinger, Valerie Harris, Camryn Pickworth, and Clyde Saiki, Matthew Jobson

**ATTENDANCE**

**Members absent:** Gretchen Coppege

**Guests:** Darci Hanning, Public Library Consultant from State Library  
Marc Weinstein (City of Salem Attorney)

**Library staff members:** Bridget Esqueda

None.

**APPEARANCE OF  
INTERESTED  
CITIZENS AND  
PUBLIC COMMENT**

Minutes were reviewed for September. Dana moved and Cara seconded that minutes be approved. Motion carried

**APPROVAL OF  
MINUTES**

**INFORMATION  
ITEMS**

No TAB report shared at the current meeting.

**TAB Report**

No chair report was shared at the current meeting. This was Kelly's last meeting with the board. David thanked her for her time she served on the Library Advisory Board.

**Chair's Report**

Bridget submitted a written report as an attachment to the October agenda packet.

**City Librarian's  
Report**

No Friends report was shared at the current meeting.

**Friends Report**

No Foundation report was shared at the current meeting.

**Foundation Report**

**DISCUSSION ITEMS**

Darci had all members of the board go around the room and introduce themselves.

**Introductions /  
Icebreaker (Darci)**

Darci introduced herself and gave an overview of her role with the state library. She shared a powerpoint presentation for LAB of the Salem Public Library Advisory Board duties. Some of those duties include recommending to council public library building sites for future locations and also recommending to council policies for the library.

**Strategic Planning  
meeting will be  
taking place to  
review the Salem  
Public Library  
Strategic Plan, LAB  
roles and  
responsibilities, and  
find overlap and**

**Salem Public Library Advisory Board  
Wednesday, October 9th, 2024**

Darci also shared some of the roles of the library Foundation and Friends groups. Darci answered questions from the group. She asked LAB several questions to open discussion regarding challenges and successes by LAB. Darci's powerpoint presentation is available in the recording of the minutes for this meeting using the hyperlink displayed at the top of this page.

Darci shared with the group several documents for the group to discuss. These are also available in the recording of this meeting.

Darci helped the group with developing two key goals for LAB. The two goals for LAB are advocating/educating about library services and developing a board orientation for new members. Clyde mentioned that he would be happy to assist with developing a board orientation.

The next board meeting will be held on Wednesday, November 13<sup>th</sup>, 2024 5:00 PM, via Zoom. The meeting adjourned at 5:55p.m.

Submitted by: Clarissa Maciel-Garibay, Staff Assistant

**opportunities. Darci Henning, Public Library Consultant with the State Library of Oregon, will be in attendance for insights. ( Darci)**

**Overview of roles and responsibilities of library advisory boards, Friends and Foundation groups (Darci)**

**Review documents related to advisory board and library strategic plan**

**Create high level goals and objectives for the advisory board Outline next steps for LAB strategic plan**

**ACTION ITEMS**

**MISC BOARD ITEMS**

**NEXT MEETING & ADJOURNMENT**