



# 2019-2020 Proposed Annual Action Plan Substantial Amendment #1

HOME Program Funding Allocation  
Public Review Period  
December 13, 2019 – January 13, 2020



## **Introduction**

This document contains information related to the proposed amendment to the 2019-2020 HOME Investment Partnership Program Annual Action Plan. This is the first amendment to the HUD approved plan submitted by the City of Salem.

An amendment is necessary to allow the change in use of Federal HUD funding as required by Title 24 of the Code of Federal Regulations (CFR), Section 91.505.

The Definition of Substantial Amendment for the Annual Plan includes one that changes the funding of a program by 50% or more. The City is allocating \$193,000 from the uncommitted HOME entitlement allocation.

## **Purpose**

The purpose of this amendment is to describe the City's proposed change in use of entitlement and program income funds for the program year 2019 HOME resources. The proposed amendments consist of:

- (1) Allocation of uncommitted resources not previously described in the 2019 action plan.

Funds are being awarded on tenant based rental assistance project that meet the needs of low- to moderate-income residents in our jurisdiction.

## **Summary of Citizen Participation Process and consultation process**

The Citizen Participation Plan provides for, and encourages, citizens to participate in the planning, development, implementation, and evaluation of the City Housing and Community Development plans and programs. The Citizen Participation Plan focuses on public involvement in the process of developing the City's Housing and Community Development Consolidated Plan (Consolidated Plan), Annual Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER). Substantial amendments to the Consolidated Plan and the Annual Action Plan go before citizens for evaluation and comments prior to City Council approval.

The Consolidated Plan relies on multiple planning efforts from a variety of sources to inform the allocations of the Consolidated Plan funds. Most important to this effort is the awareness that the HUD funds are part of a much larger funding picture for housing, human services, and community development in the City of Salem.

### Annual Plan Consultation Process

- Public Comment Period – December 13, 2019 – January 13, 2020
- Public Hearing – January 27, 2020

### Summary of public comments

*To be completed after the January 13, 2020 comment period ends.*

### Summary of comments or views not accepted and the reasons for not accepting them

*To be completed after the January 13, 2020 comment period ends.*

## Project Selection

A public notice requesting applications for supplemental HOME TBRA funding was issued on October 15, 2019. The application period ended on November 15, 2019. Two responses were received. An internal panel reviewed and scored the submissions.

The Consolidated Plan addresses three objectives and three outcomes defined by HUD, through the Community Planning and Development performance measurement framework, to address the needs of the community. The following are the three performance objectives and three outcomes:

### Objectives

- Decent Housing
- Suitable Living Environment
- Economic Opportunities

### Outcomes

- Availability/Accessibility
- Affordability
- Sustainability

The Federal Programs Division utilizes the above objectives and outcomes to determine the eligibility of programs and projects submitted during the application process.

## Available Funds

The City's CDBG Annual Action Plans include eligible activities to be funded during a specific program year. Fiscal year funding is to be expended on activities as described in the Annual Action Plan. Per the City's plans, unspent funds are to be reallocated to eligible initiatives following an application and review period. The following table lists the unallocated funds to be reprogrammed by this amendment.

Action Plan Year / Program	Annual Action Plan Activity	Annual Action Plan Funding	Amendment Amount
2019 HOME	Uncommitted HOME entitlement funds	\$193,000	\$193,000
	<b>Unallocated Funds Available</b>	<b>\$193,000</b>	<b>\$193,000</b>

## Proposed Project To Be Funded

2019 HOME: Mid-Willamette Valley Community Action Agency (MWVCAA) Tenant Based Rental Assistance (TBRA)	\$193,000
<b>TOTAL TO BE ALLOCATED</b>	<b>\$193,000</b>

Should the proposed project result in unspent, uncommitted funds this Amendment will be revised and presented again to the public and City Council for review and reconsideration.