



# VOYA 457(b) Deferred Compensation Plan Holiday Cash-Out Deferral form

Use this form to request a one-time lump sum contribution of holiday cash-out from your paycheck into your Voya 457 (b) Deferred Compensation account.

All other deferral change requests must be made by logging in to your Voya account at [www.voyaretirementplans.com](http://www.voyaretirementplans.com), or by contacting Voya at 800-584-6001.

<b>Employee Name:</b>	<b>Employee#:</b>

### Deferral Election

<b>This deferral change form must be received by Human Resources at least five (5) business days prior to the requested effective date</b>	<b>Paycheck Effective Date:</b> Contract language for employee group determines the effective date of the paycheck and the automatic holiday cash-out hours by Payroll. See union contract or HR Rules for additional details.
	<b>First November paycheck:</b> PCEA Employee <b>Last December paycheck:</b> AFSCME, SPEU, SCABU, IAFF, Unrepresented Employee

**PRE-TAX Deferral Election**

I elect to defer \$ \_\_\_\_\_ or \_\_\_\_\_ % of my eligible Holiday Cash-Out

Note: Pre-tax deferrals are subject to Social Security and Medicare taxes

**POST-TAX (Roth) Deferral Election**

I elect to defer \$ \_\_\_\_\_ or \_\_\_\_\_ % of my eligible Holiday Cash-Out

### ACKNOWLEDGEMENT

I understand that the annual normal and catch-up contribution maximums, as set by the Internal Revenue Service, apply to this request.

<b>Employee Signature:</b>	<b>Date:</b>

### Employer Use Only

HR Representative: \_\_\_\_\_ Date: \_\_\_\_\_ Payday: \_\_\_\_\_ Oracle Entry date: \_\_\_\_\_