

Stormwater Utility Credit Application



PLEASE COMPLETE ALL PAGES OF THIS DOCUMENT.

Credit is only available to commercial stormwater accounts in good standing. Refer to the *Stormwater Utility Credit Administrative Rule* for eligibility conditions and credit policies.

Please send the completed application to the following address:

**City of Salem
Public Works Department Development Services
555 Liberty Street SE, Room 325
Salem OR 97301-3513**

SECTION 1: ADMINISTRATIVE AND CONTRACT INFORMATION

Complete this section with information about the site, the applicant, and the property owner if different from applicant. Account information can be found on your utility bill.

Account Number (Required) _____

Company Name _____

Name of Company Contact _____ Phone _____

Email _____

Company Mailing Address _____

Street or PO Box

City

State

Zip

Site Name (If applicable) _____

Name of Site Contact _____ Phone _____

Email _____

Site Location _____

Street

City

State

Zip

Owner Name (If different from applicant) _____

Email _____

Owner Mailing Address _____

Street or PO Box

City

State

Zip

SECTION 2: STORMWATER FACILITY INFORMATION

Use the table below to list the stormwater facilities for which you are seeking credit.

Facility Number

Facility numbers are required for applications with multiple facilities. The same numbers should be used for site maps and for sections 2, 3, and 4 of this application.

Facility Type

Identify the facility type using the appropriate code from the table at right.

Year Installed

Indicate the year the facility was built, if known. Indicate a time period (such as mid-80s or 1999–2002) if the exact year is not known.

Facility Location

Indicate where the facility is located on the site.

Facility Size

Indicate the square footage of the facility, if above ground. Leave blank for WR, DW, PT, DP, and HS.

Design Standard

Indicate if the facility meets the current standards for City of Salem, Clean Water Services, or Portland Bureau of Environmental Services or a different or previous design standard.

Facility Type	Code
Rain garden or bioretention, infiltration	BI
Wetland, constructed stormwater treatment	W
Stormwater planters, infiltration	SPI
Direct discharge to the Willamette River via a private stormwater conveyance system	WR
Infiltration trench without underdrain	IT
Dry wells (UICs must be registered with ODEQ)	DW
Vegetated swale	VS
Rain garden or bioretention, filtration	BF
Stormwater planters, filtration	SPF
Vegetated filter strip	VFS
Proprietary treatment	PT
Detention vault or pipe	DP
Detention pond or basin	DB
Wet pond	WP
Infiltration trench with underdrain	ITU
Hydrodynamic separators (pretreatment)	HS
Design Standard	Code
Current City of Salem design standard	COS
Current Clean Water Services design standard	CWS
Current Portland Bureau of Environmental Services design standard	BES
A different or previous design standard	Other

STORMWATER FACILITIES					
Facility Number	Facility Type	Year Installed	Facility Location	Facility Size (Square Feet)	Design Standard
1					
2					
3					
4					
5					
6					
7					
8					

SECTION 3: IMPERVIOUS SURFACE INFORMATION

Indicate the total square footage of each surface type that is managed by each facility. The information provided here should match data provided in your site plan and in section 2.

Rooftop Surfaces

Rooftop footage directed to the facility.

Ground-Level Surfaces

Asphalt, concrete, and compacted gravel areas directed to the facility.

Total Impervious Surface

Total square footage of the rooftop and ground-level surfaces directed to the facility.

IMPERVIOUS SURFACES				
Facility Number	Facility Type	Rooftop Surfaces (Square Feet)	Ground-Level Surfaces (Square Feet)	Total Impervious Surface (Square Feet)
1				
2				
3				
4				
5				
6				
7				
8				

SECTION 4: MAINTENANCE AND INSPECTION INFORMATION

Please document the last inspection or maintenance action performed for each facility. If the facility has not been inspected since it was constructed, indicate the date construction was completed. Facility numbers should match those in sections 2 and 3.

FACILITY MAINTENANCE AND INSPECTION						
Facility Number	Facility Type	Date of Most Recent Inspection	Inspection Performed By	Corrective Action Required?	Type of Corrective Action	Date Action Completed
1						
2						
3						
4						
5						
6						
7						
8						

SECTION 5: MAPS, PLANS, AS-BUILTS, AND SITE DRAWINGS

Include or attach map(s) showing the contributing impervious surface areas, routing and flow of stormwater, and stormwater facilities on the site. Include any plans or as-builts you have for the stormwater drainage or stormwater facilities on your site. You must show, either on the plans or submitted separately, how the facility was sized for the contributing impervious surface area.

SECTION 6: SITE PHOTOS

Include or attach recent photos of your site and facility. Photos should show the facility, the inside of any stormwater structures, and the facility's location on the site.

SECTION 7: CERTIFICATION

By signing this application, you (1) certify that you have read and understand the program requirements and regulations accompanying this application or located at www.cityofsalem.net/stormwaterutility; (2) certify that the information you have provided on this application is complete and accurate; and (3) grant the City of Salem permission to conduct site inspections of stormwater facilities at times that are mutually acceptable to you and the City.

Name _____ Title _____

Signature

Date