

RESOLUTION NO. 748

RESOLUTION REVISING THE RESOLUTION ESTABLISHING AND DEFINING  
THE PROCESS AND DUTIES OF THE HOUSING ADVISORY COMMITTEE

WHEREAS, Resolution No. 342 was adopted on May 2, 1977 to establish the Housing Advisory Committee and was amended by Resolution No. 372 to increase the membership from nine (9) to ten (10) members, and

WHEREAS, the Housing Advisory Committee was established to provide citizens advice to the Housing Authority Board and staff, and;

WHEREAS, since the resolution was adopted the City of Keizer incorporated, and

WHEREAS, the City of Keizer is within the Housing Authority of the City of Salem's jurisdiction, and

WHEREAS, it would be beneficial to have the City of Keizer's interests represented on the Housing Advisory Committee;

NOW, THEREFORE, BE IT RESOLVED BY THE  
HOUSING AUTHORITY OF THE CITY OF SALEM, OREGON:

Section 1. There is hereby created a citizens advisory committee to be known as the Salem Housing Advisory Committee.

Section 2. Composition, appointments and terms of members:

- a. The Committee shall consist of ten (10) citizen members appointed by the Housing Authority Chairman with the advice and concurrence of the Board.
- b. The Committee shall represent, as far as practicable:
  1. The general public,
  2. Persons being assisted by the Salem Housing Authority (2 members),
  3. Real estate sales, development and finance,
  4. Elderly and minority groups,
  5. Elected or appointed officials of social services agencies,
  6. School District 24J,
  7. Legal and design professions,
  8. City of Keizer,
- c. The term of office shall be four (4) years or until a successor is appointed. The members of the initial Committee shall be appointed for staggered terms: three (3) members for two (2) years; three (3)

members for three (3) years; three (3) members for four (4) years. No appointee shall serve more than two (2) consecutive terms. Any vacancy shall be filled by the Housing Authority Chairman with Board concurrence for the unexpired portion of the term. Members of the Committee shall receive no compensation.

Section 3. Organization.

- a. The Committee shall establish the time and place of meetings which shall be open to the public and shall adopt bylaws for the conduct of Committee business consistent with the laws of the State of Oregon,
- b. The Committee shall annually elect a chairman and vice chairman. The term of office shall be for the calendar year, or for that portion of the year remaining after the officers are elected,
- c. Five (5) members shall constitute a quorum,
- d. Housing Authority Administrator shall serve as secretary,

Section 4. Powers and duties

It shall be the function of the Committee to act as an advisory body to the Housing Authority of the City of Salem. The duties of the Committee shall include, but not be limited to, the following:

- a. Formulate and recommend housing goals and policies. Review the Housing Assistance plan and advise the Board on its adoption,
- b. Identify and analyze the community's needs for lower income housing and the resources available to meet those needs and recommend to the Housing Authority programs to meet those needs,
- c. Advise the Housing Authority on applications to the federal and state government for housing programs,
- d. Make recommendations to the Housing Authority for appropriate housing research, studies and experimentation,
- e. Make recommendations to the Housing Authority for changes or revisions in policies of the Housing Authority,
- f. Review and recommend action on the budgets of the Housing Authority,

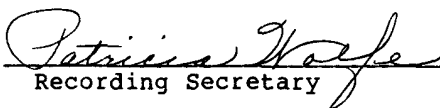
- g. Cooperate with and advise other public and private agencies involved in housing in the Salem area,
- h. Review and make recommendations on other matters coming before the Housing Authority and perform such other advisory functions as may be referred from time to time to the Committee by the Housing Authority.

ADOPTED by the Housing Authority of the City of Salem, Oregon this 17th day of December, 1984.



Executive Director

ATTEST:



Recording Secretary