



## AIRPORT ADVISORY COMMISSION URBAN DEVELOPMENT DEPARTMENT

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

Disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting or event, are available upon request. Sign language and interpreters for languages other than English are also available on request. To request such an accommodation or interpretation, contact the ADA Liaison at 503.588.6178 [Urbandev@cityofsalem.net](mailto:Urbandev@cityofsalem.net) at least **2 business days** before meeting; or TTD/TTY telephone (503) 588-6439, is also available 24/7.

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### AIRPORT ADVISORY COMMISSION

#### Board Members

John Foley, Chair  
Douglas Brenizer, Vice-Chair  
Mary Ann Lebold  
Brian Houston  
Brendan O'Mara  
Ken Gettys  
Neal White

#### City Staff

John Paskell, Airport Manager  
Darci Palmer, Airport Office Assistant

Next Meeting: July 17, 2019

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City also fully complies with Title VI of the Civil Rights Act of 1964, and Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

### MEETING AGENDA

Wednesday, April 17, 2019, 6:00 PM

Airport Terminal  
2990 25<sup>th</sup> Street SE

1. Call to Order/Roll Call
2. Approval of Agenda
  - a. April 17, 2019
3. Approval of Minutes
  - a. January 16, 2019
4. Public Comment  
(Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda.)
5. Reports
  - a. Tower Chief Report – Rob Broyhill
  - b. Airport Manager Report – John Paskell
6. Action Items
  - a. None
7. Items for Commission Discussion
8. Chair's Report
9. Adjournment

**NOTE: Remember to declare potential or actual conflicts of interest prior to each item on the agenda.**



**DRAFT ACTION AGENDA AND MINUTES  
AIRPORT ADVISORY COMMISSION**  
Wednesday, January 16, 2019 - 6:00 p.m.  
Airport Terminal  
[www.cityofsalem.net/AAC](http://www.cityofsalem.net/AAC)



This Action Agenda/Minutes is supplemented by an electronic recording of the meeting, which may be reviewed at [www.cityofsalem.net/AAC](http://www.cityofsalem.net/AAC)

**1. CALL TO ORDER, ROLL CALL, AND APPROVAL OF AGENDA**

**Call to order:** 6:00 p.m.

**Roll Call:** Bob Hidley – Chair, Neal White, John Foley, Mary Ann Lebold, LTC Brian Houston, Doug Brenizer

**Absent:** Robert Underwood

**Staff:** John Paskell, Darci Palmer

**Guests:** Rob Broyhill, Ken Gettys, Patrick Rizstarer, Brendan O’Mara

**2. APPROVAL OF AGENDA**

**Motion:** Move to approve the January 16, 2019 Meeting Agenda as presented.

**Motion by:** Foley **Seconded by:** White

**Action:** Approved the Meeting Agenda for January 16, 2019 as presented.

**Vote:** Unanimous

**Motion approved**

**3. APPROVAL OF MINUTES**

**Motion:** Move to approve the October 17, 2018 Minutes as presented.

**Motion by:** White **Seconded by:** Foley

**Action:** Approved the Minutes of October 17, 2018 Minutes as presented.

**Vote:** Unanimous

**Motion approved**

**4. PUBLIC COMMENT** (Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda.) None

**5. REPORTS:**

- a. Tower Report – Rob Broyhill
- b. Airport Manager Report – John Paskell

**6. ACTION ITEMS**

**a. Election of Officers**

**Nomination for Chair:** Brenizer **Acceptance:** No

**Nominated by:** White

**Nomination for Chair:** Foley **Acceptance:** Yes

**Nominated by:** Brenizer

**Motion:** Move to appoint John Foley as AAC Chair for one year.

**Action:** Appointed John Foley as AAC Chair for one year.

**Vote:** **Aye:** Unanimous

**Nomination for Vice-Chair:** Brenizer **Acceptance:** Yes

**Nominated by:** Foley

**Motion:** Move to appoint Doug Brenizer as AAC Vice-Chair for one year.

**Action:** Appointed Doug Brenizer as AAC Vice-Chair for one year.

**Vote:** **Aye:** Unanimous

**7. ITEMS FOR COMMISSION DISCUSSION:** None

**8. CHAIR'S REPORT:**

- a. Airport Users Group
- b. Emergency Preparedness Report

**9. ADJOURNMENT:**

Meeting adjourned at 6:36 p.m.

**Transcribed by:** Darci Palmer | **Reviewed by:** Anita Sandoval | **Edited by:**

DRAFT

YEAR	IFR OPS	OVRFLTS	VRF/LCL	TOTAL	CHANGE	BUSYDAY
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2018

JAN	539	107	2035	2681	271	161
FEB	544	120	2196	2860	1024	229
MAR	635	177	2785	3597	1114	273
APR	622	159	2422	3203	403	252
MAY	751	224	3367	4342	219	263
JUN	765	193	3488	4446	714	256
JUL	308	196	3080	3573	-891	197
AUG	635	293	2650	3578	-920	238
SEP	382	153	3203	3738	165	249
OCT	638	138	2728	3504	165	202
NOV	676	184	2459	3319	1049	218
DEC	547	81	2376	3004	598	218
TOTALS						

2019

JAN	608	107	2838	3553	872	293
FEB	436	77	1392	1828	-1032	229
MAR	627	128	3065	3820	223	255
APR						
MAY						
JUN						
JUL						
AUG						
SEP						
OCT						
NOV						
DEC						
TOTALS						

MARCH 2019 TRAFFIC COUNT

March 2019 / 3820

Difference from MAR 2018 / +223

Busiest Day / 255

JAN-DEC 2018 - 42604

JAN-MAR 2019 - 9201

JAN-MAR 2019

AC-0

AT-922

GA LOCAL-2841

GA ITINERANT-3978

MIL- 1148 (ITINERANT & Local Operations)

OVER FLIGHTS-312

# 2019 Salem Airport Noise Complaints

Month reported:

Month	Complaints							Running Total	Households			Monthly Average
	Fixed Wing	Jet	Helicopter	Guard	Total	No. of Households	Repeaters		New			
January	0	0	1	0	1	1	1	1	1.00			
February	1	0	2	0	3	4	3	3	2.00			
March	0	0	0	0	0	4	0	0	1.33			
April	0	0	0	0	0	4	0	0	1.00			
May	0	0	0	0	0	4	0	0	0.80			
June	0	0	0	0	0	4	0	0	0.67			
July	0	0	0	0	0	4	0	0	0.57			
August	0	0	0	0	0	4	0	0	0.50			
September	0	0	0	0	0	4	0	0	0.44			
October	0	0	0	0	0	4	0	0	0.40			
November	0	0	0	0	0	4	0	0	0.36			
December	0	0	0	0	0	4	0	0	0.33			
<b>Yearly Total</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>4</b>				
<b>Yearly Average</b>	<b>25.00%</b>	<b>0.00%</b>	<b>75.00%</b>	<b>0.00%</b>			<b>0.00%</b>	<b>100.00%</b>				

Monthly Comments:

- January: 1 Helo: 1 New - UNK Helo - After tower hours
- February: 2 Helo: 2 New - SOAR Helo Ops. | 1 Fixed Wing: 1 New - After Hours Touch and Go's
- March: No Complaints Recorded
- April: No Complaints Recorded as of 4/1/19