

# MINUTES



## Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, January 20, 2021  
TIME: 6:00 PM  
CHAIRPERSON: Paul Tigan  
PLACE: Virtual

STAFF LIAISON:  
Josh Eggleston, Budget Officer  
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1. OPENING EXERCISES – Chairperson Tigan called the meeting to order at 6:01pm

Members present: Stapleton, Tigan, Tom Andersen, Shirack, Phillips, Davis, McCoid, Brown, Hoy, William Andersen, Nordyke, Sund, DoCarmo

Pledge of Allegiance by Chair Tigan

2. PUBLIC TESTIMONY

No one signed up for public comment. Written testimony can be submitted to [budgetoffice@cityofsalem.net](mailto:budgetoffice@cityofsalem.net)

- a. Correspondence from Michael Macbeane regarding Camp Hope
- b. Correspondence from Alan C. Scott regarding sidewalks

Questions or comments by: None

3. MINUTES

- a. Minutes from May 13, 2020 City of Salem and Urban Renewal Agency Budget Committee Meeting

**Motion:** Move to approve the meeting minutes from the May 13, 2020 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Hoy  
Seconded by: Member T. Andersen

**Action:** Motion passes

Vote:

Aye: Unanimous

Nay:

Abstentions:

4. ACTION ITEMS

- a. Election of Officers- Chairperson

**Motion:** Move to nominate Paul Tigan for Chairperson of the City of Salem Budget Committee and Urban Renewal Agency Budget Committee.

Motion by: Member Hoy  
Seconded by: Member T. Andersen

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

**Motion:** Motion to elect Vicechair and Secretary at next Budget Committee Meeting

Motion by: Member Hoy  
Seconded by: Member Nordyke

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

5. INFORMATION ITEMS

- a. FY 2020 Q4 Financial Report for the City of Salem
- b. FY 2020 Q4 Financial Report for the Urban Renewal Agency
- c. FY 2021 Q1 Financial Report for the City of Salem
- d. FY 2021 Q1 Financial Report for the Urban Renewal Agency
- e. FY 2022- FY 2026 Five- Year Forecast

Questions or comments by: None

6. PUBLIC HEARINGS

- a. None

7. SPECIAL ORDERS OF BUSINESS

- a. Presentation of Five-Year Forecasts – General Fund, Transportation Services Fund, Utility Fund, and Willamette Valley Communications Center Fund
  - Presentation by Budget Officer Josh Eggleston
  - Discussion and review

Questions or comments by: Members W. Andersen, T. Andersen, McCoid, Brown, DoCarmo, Stapleton, Tigan.

Answers & explanations by : Director Fernandez and Budget Officer Eggleston

Member Leung joined the meeting at 6:19PM

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

None

9. COMMITTEE DISCUSSION

Questions or comments by: Members Nordyke, T. Andersen, and McCoid, DoCarmo, Tigan, W. Andersen, Leung, Shirack, and Stapleton

Answers & explanations by : Director Fernandez, Chief Financial Officer Barron and Budget Officer Eggleston

**Motion:** Motion to enter Budget Committee additions agenda into the record

Motion by: Member Hoy  
Seconded by: Member Stapleton

**Action:** Motion passes  
**Vote:**  
**Aye:** Unanimous  
**Nay:**  
**Abstentions:**

10. ADJOURNMENT

The meeting was adjourned at 7:49 PM

Respectfully Submitted,

Kelli Blechschmidt  
Minutes Recorder

*The next Budget Committee meeting will be virtually held Wednesday, April 14, 2021 at 6:00 pm in for presentation of the City Manager's proposed FY 2022 budget.*

*Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6040 if you have any questions.*

The City of Salem budget information can be accessed on the internet at: [www.cityofsalem.net/budget](http://www.cityofsalem.net/budget)  
NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or [kleinenbach@cityofsalem.net](mailto:kleinenbach@cityofsalem.net) at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

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