

A G E N D A



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE:	Wednesday, April 25, 2018	STAFF LIAISON:
TIME:	6:00 PM	Kelley Jacobs, Budget Officer
CHAIRPERSON:	Raquel Moore-Green	503•588•6049
		kjacobs@cityofsalem.net
PLACE:	Salem City Hall	Ryan Zink, Budget Analyst
	Council Chambers	503•588•6258
	555 Liberty Street SE	rzink@cityofsalem.net

1. OPENING EXERCISES – Chairperson Raquel Moore-Green
2. PUBLIC TESTIMONY
 - a. Comment on agenda items other than public hearings and deliberations
3. MINUTES
 - a. Minutes from December 13, 2017 City of Salem and Urban Renewal Agency Budget Committee Meeting
4. ACTION ITEMS
(See public hearing on Capital Improvements Plan)
5. INFORMATION ITEMS
 - a. FY 2019 Proposed Budget
 - b. FY 2019 – FY 2023 Capital Improvement Plan
 - c. Budget Committee Procedures – provided in member budget meeting notebooks
 - d. Budget Review Meeting Schedule – provided in member budget meeting notebooks
 - e. Correspondence from Alan Scott regarding funding for crosswalk enforcement
 - f. Correspondence from Tom Wrosch regarding funding for sidewalk replacement
 - g. Correspondence from Egon Bodtker regarding funding for sidewalk replacement
6. PUBLIC HEARINGS
 - a. Capital Improvements Plan
Staff Report: Public Hearing on the Proposed Capital Improvement Plan for FY 2019 through FY 2023, Management Analyst Josh Eggleston
7. SPECIAL ORDERS OF BUSINESS
 - a. Presentation of Proposed FY 2019 Budget Message, City Manager Steve Powers
 - b. Service Area Budget Review – Safe, Reliable, and Efficient Infrastructure, pages 253 - 276 and Capital Improvements, pages 307 - 349
 - Overview by Deputy City Manager Kacey Duncan
 - Questions of staff and committee discussion

- c. Service Area Budget Review – Natural Environment Stewardship, pages 217 - 226
 - Overview by Deputy City Manager Kacey Duncan
 - Questions of staff and committee discussion
 - d. Service Area Budget Review – Welcoming and Livable Community, pages 289 - 305
 - Overview by Deputy City Manager Kacey Duncan
 - Questions of staff and committee discussion
 - e. Committee Discussion
 - Opportunity for the Budget Committee to discuss any issues or concerns regarding agenda items or items not on the agenda
8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES
 The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.
9. ADJOURNMENT

The next Budget Committee meeting will be Wednesday, May 2, 2018 at 6:00 pm in the City Council Chambers, 555 Liberty Street SE, Room 240. The following budgets are scheduled to be reviewed:

*Service Area: Safe Community, pages 227 – 252
 Service Area: Strong and Diverse Economy, pages 277 - 287
 Urban Renewal Agency, book 2*

Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6231 if you have any questions.

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/departments/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or kleinenbach@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.

MINUTES

For the Budget Committee Meeting of: April 25, 2018
Agenda Item No.: 3.a.

Joint Meeting of the City of Salem Budget
Committee and the Salem Urban Renewal Agency
Budget Committee



DATE: Wednesday, December 13, 2017
TIME: 6:00 PM
CHAIRPERSON: Raquel Moore-Green
PLACE: Salem City Hall
Council Chambers
555 Liberty Street SE

STAFF LIAISON:
Kelley Jacobs, Budget Officer
503-588-6049
kjacobs@cityofsalem.net
Ryan Zink, Senior Fiscal Analyst
503-588-6258
rzink@cityofsalem.net

1. **CALL TO ORDER** – Chairperson Raquel Moore-Green called the meeting to order at 6:04 p.m.

2. **ROLL CALL**

Members present – Kaser, Nanke, McCoid, Hoy, Cook, Lewis, Nordyke, Tigan, Sund, Moore-Green, Bassett, Judy, Hazlett, and Bergmann

Members absent – Bennett, Andersen, Ausec, and Milton

a. Pledge of Allegiance by Member Moore-Green

3. **MINUTES**

a. Minutes from November 6, 2017 City of Salem and Urban Renewal Agency Budget Committee Meeting

Motion: Move to approve the meeting minutes from the November 6, 2017 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Nanke
Seconded by: Member Hoy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

Questions or comments by: Members Hazlett, Nordyke, and Nanke

4. **HANDOUT MATERIAL (all items information only)**

- a. FY 2019 – FY 2023 Five-Year Forecast
- b. FY 2017 Q4 Financial Report for the City of Salem
- c. FY 2017 Q4 Financial Report for the Urban Renewal Agency
- d. FY 2018 Q1 Financial Report for the City of Salem
- e. FY 2018 Q1 Financial Report for the Urban Renewal Agency

5. **FIVE-YEAR FORECASTS – GENERAL FUND, TRANSPORTATION SERVICES FUND, UTILITY FUND, WILLAMETTE VALLEY COMMUNICATIONS CENTER FUND**
 - a. Presentation by Deputy City Manager Kacey Duncan
 - b. Discussion and review

Questions or comments by: Members Hoy, McCoid, Sund, Judy, Bergmann, Cook, Lewis, Kaser, Hazlett, Nordyke, Moore-Green, and Tigan

6. **PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES**

7. **POLICY DISCUSSION AND OTHER BUSINESS**

Questions or comments by: Members Lewis, Tigan, Nanke, and Hoy

8. **ADJOURN**

The meeting was adjourned at 7:20 p.m.

NOTE: Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6231 if you have any questions. The next scheduled Budget Committee meeting is **Wednesday, April 25, 2018 at 6:00 p.m.** in the City Council Chambers, 555 Liberty Street SE, Room 240.

Respectfully Submitted,

Kali Leinenbach

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Kali Leinenbach

From: Amy Johnson
Sent: Wednesday, April 18, 2018 2:03 PM
To: Kelley Jacobs; Kali Leinenbach
Subject: FW: Funding for Crosswalk Enforcement

FYI

From: A Scott [mailto:scott46ac@gmail.com]
Sent: Wednesday, April 18, 2018 1:50 PM
To: CityRecorder <CityRecorder@cityofsalem.net>
Cc: Cara Kaser <CKASER@cityofsalem.net>; Lynn Takata <lynntakata@aol.com>
Subject: Funding for Crosswalk Enforcement

To The Budget Committee:

Since I'll be out of town for the next two week and unable to attend the April 25th meeting I want to make you aware of one of Northeast Neighbors (NEN) concerns and that is the lack of enforcement of crosswalks. NEN has been told that the police only run their stings when they have a grant.

This puts pedestrians at a huge risk when trying to cross streets and I have witnessed this time and again while at the Broadway Coffeehouse at Gaines and Broadway. Folks can be in the middle of the street and vehicles do not stop. Even with the flashing crossing lights on at 19th and Market my wife, who was pushing a stroller with a grandchild, counted 19 cars who failed to stop before one did.

Please fund enforcement of crosswalks before there is a serious issue.

Thank you.

Alan Scott

Kali Leinenbach

From: noreply@cityofsalem.net on behalf of wrosch@inbox.com
Sent: Sunday, April 22, 2018 3:32 PM
To: budgetoffice
Subject: Contact Budget Office
Attachments: ATT00001.bin

Your Name	Tom Wrosch
Your Email	wrosch@inbox.com
Your Phone	503-581-2549
Street	1070 15th St. NE
City	Salem
State	OR
Zip	97301
Message	<p>I strongly urge the City to redirect its sidewalk restoration funds to inner city areas, particularly the North Salem area. In my neighborhood, the sidewalks are more than 100 years old, are falling apart and have never been upgraded as the city policy demands. Yet, there is a very high foot traffic count, especially seniors and children, since North Salem HS, Parrish MS, and Englewood are all in the area and many kids walk to school. There is a preponderance of older citizens in these houses and many are curtailed from using the sidewalks because they are unsafe or impassable. Wheelchairs, walkers and other assistive devices cannot be used on several blocks. There is a large liability risk for the city here and the lack of maintenance runs counter to the Council's intent to make Salem bike and pedestrian-friendly. I urge that the budget be structured to fund this long-overdue infrastructure need.</p>

This email was generated by the dynamic web forms contact us form on 4/22/2018.

April 20, 2018

Rough draft

budgetoffice@cityofsalem.net

Thank you for the corner cuts that have made sidewalks accessible for people in wheelchairs. This is a nice demonstration of support for people with disabilities.

The next step in support of people with disabilities should be the repair or replacement of sidewalks which are broken, breaking up, or crumbling because of old age, expanding tree roots, or general neglect over many years.

I walk on 15th Street, NE from Marion Street to East Street in nice weather. I am legally blind and use a white cane when walking. I usually walk in the street because it has a more even and regular surface than the sidewalks. The age of some of the sidewalks in our neighborhood are clearly marked as having been installed in 1914. In many places roots of trees growing in the parking strip are pushing up and breaking the sidewalk. In some places the changes in elevation are great enough to prohibit the use of a wheelchair, walker or stroller.

Please consider those of us with physical limitations as you make decisions.

Egon Bodtker
925 15th Street NE
503 588-1331

For the Budget Committee Meeting of: April 25, 2018
Agenda Item No.: 6.a.

TO: Budget Committee Members

FROM: Steve Powers, City Manager 

SUBJECT: Public Hearing on the Proposed Capital Improvement Plan for FY 2019 through FY 2023

ISSUE:

A public hearing before the Budget Committee on the Proposed Capital Improvement Plan for FY 2019 through FY 2023.

RECOMMENDATION:

1. Conduct a public hearing.
2. Recommend the Proposed Capital Improvement Plan for FY 2019 through FY 2023 to the City Council.

SUMMARY AND BACKGROUND:

The Capital Improvement Program(CIP) is governed by Council Policy C-9 (Resolution 2008-142), which includes the following goals: create a transparent CIP process; establish a risk-based priority list; match the priority list to limited resources in a thoughtful and responsible manner; and establish an internal CIP review committee to oversee the process.

The City of Salem Budget Committee is holding a public hearing to consider recommendation of the proposed CIP. Staff provides notice to the community and neighborhood associations, and at the public hearing, provides a presentation about capital planning and the anticipated projects. At the conclusion of the public hearing, the Budget Committee will either recommend the CIP as presented, or make changes deemed appropriate. On June 25, 2018, the CIP as recommended will be brought to the City Council to consider its adoption. Staff completes the annual cycle by publishing the adopted CIP.

FACTS AND FINDINGS:

The CIP consists of planned capital projects that are expected to cost \$186,139,230 over the next five-year period. The CIP includes four groups of projects that are funded at the following levels:

Community Facilities - \$9,465,760
Municipal Facilities - \$5,962,570
Transportation - \$67,072,600
Utilities - \$103,638,300



Josh Eggleston, Management Analyst