



**SALEM CITY COUNCIL PUBLIC TRANSIT COMMITTEE**  
**March 6, 2018**  
**Traffic Control Center Conference Room 325**  
**MEETING NOTES**

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**MEMBERS PRESENT**

James Alderson  
Sadie Carney  
Ian Davidson  
Rebekah Engle  
Chris Hoy, Councilor  
Cesar Ibarra  
Cristina Marquez-Guerrero  
Steve McCoid, Councilor (Chair)  
Allan Pollock  
Meg Rowe  
Cy Smith  
Joshua Taverne

**MEMBERS ABSENT**

Alan Scott  
Chuck Bennett, Mayor  
Nick Williams  
Jim Lewis, Councilor

**STAFF PRESENT**

Carol McMann  
Julie Warncke

**PRESENT**

Ken Adams  
Colleen Busch  
Kathy Lincoln

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**1. CALL TO ORDER:**

Councilor McCoid called the meeting to order at 6:04pm.

**2. INTRODUCTIONS:**

Each Committee member introduced themselves, brief background, and their connection to public transit.

**3. GUEST SPEAKER: THOMAS CUPANI, City Attorney      TOPIC: Public Meeting Laws**

Tom started the presentation by giving an overview of some the definitions for the group as well as the reason for having Public Meeting Laws. A public meeting is a public deliberation that requires the public to know when and where the meeting takes place and what is said at that meeting. In most committees, a quorum is required for decision making. A quorum is a set number of committee members. Some committees such as this one utilize the Robert's Rule where there is no set quorum therefore the majority rules. This committee is a part of the governing body for the City of Salem. Neighborhood associations are not part of the governing body and are not required to disclose to the public what was discussed in the meetings. A meeting is a convening of a governing body to make a decision. When discussing committee matters with other committee members it is important to remember how many members are involved in the discussion because that may end up achieving a quorum. The collaboration can be electronic such as email or telephone and is subject to public meetings law. Even serial emails are subject to the laws if there are a quorum or majority involved excluding administrative reasons (such as scheduling a meeting time). In the case of *Dumdi v. Handy* (Case Law 2011), Lane County Commissioners became personally liable as a result of email communication between several of the commissioners. This case also defined email as serial communication.

**4. COMMITTEE UPDATE:**

Oregon SB 36 - Law passed and signed into law as of 02/28/18 stating that Cherriots's Board would be Governor appointed. Current elected positions will be replaced with Governor appointed once their terms end. This is the same as Lane Transit District (LTD) in Eugene and Trimet in Portland.

**5. COMMITTEE DISCUSSION:**

The committee started where they had left off in previous discussions of the matrix of ideas on ways to improve transit in the Salem area. Each number was addressed from #19 to #28 during this meeting session.

**6. QUARTERLY REPORT TO CITY COUNCIL:**

Julie will be writing up the progress the committee is making to present to the City Council. The April Transit Committee Meeting will be prior City Council Meeting so there will be the opportunity to make more progress on the matrix ideas.

**7. PUBLIC COMMENT**

Ken Adams suggested talking with the Salem Police Department to spend more time enforcing the speed limit at Pedestrian Crossings. He also suggested partnering with Salem-Keizer School District as the district has a program in place for sidewalk safety so there is no overlapping or doubling efforts.

**8. NEXT MEETING**

The next scheduled meeting will take place Tuesday, April 10, 2018.

**9. ADJOURNED**

The meeting adjourned at 7:33 p.m.

**Note:**

Audio recording of meeting is available on our City of Salem Website under "Meeting Minutes".