



**SALEM CONGESTION TASK FORCE**  
**September 14, 2018**  
**Traffic Control Center Conference Room 325**  
**MEETING NOTES**

---

**MEMBERS PRESENT**

Chuck Bennett, Mayor  
Cara Kaser, Councilor  
Chris Hoy, Councilor  
Jim Lewis, Councilor

**MEMBERS ABSENT**

**CITY STAFF**

Peter Fernandez, PE, Public Works Director  
Robert Chandler, PE, Assistant Public Works Director  
Kevin Hottmann, PE, City Traffic Engineer  
Julie Warncke, Transportation Planning Manager  
Carol McMann, Staff Assistant

**OTHER**

Scott Mansur, DKS  
Julie Fischer, Cogito  
Terry Cole, ODOT  
Karen Odenthal, MWVCOG

---

**1. WELCOME AND INTRODUCTIONS:**

Mayor Bennett called the meeting to order at 7:02am.

**2. AGENDA REVIEW AND MEETING #5 RECAP:**

The Task Force briefly reviewed the agenda and the goal of this final meeting to reach consensus on the final project documents that will form the basis for the report to the City Council.

**3. FINAL PROJECT DOCUMENTS**

The Task Force reviewed the project draft Project Handout, Recommendations Table and Project Conclusions and Key Points.

***Project Handout:***

The Task Force reviewed the handout and made suggestions for additional clarification on traffic volume projects, problem statement, capacity and standards, regional context, and the considerations noted for longer-term options. The discussion of Short-Term Actions focused on the Recommendations Table.

***Recommendations Table:***

The Task Force reviewed the draft Recommendations Table and moved several items into the category of short-term actions, including variable speed limit signs; parking management; downtown circulator; park and walk/bike/shuttle at Wallace Marine Park; Taggart Dr/Wallace Road intersection modification; closing north crosswalk at Front St/Court St; improve signal timing/adaptive signal timing; improve incident management; construct Marine Drive; flexible work hours; multimodal/carpool incentives; bike/ped connections to Union St bridge; median/turn restrictions on Wallace Road, and future development planning.

***Project Conclusions and Key Points:***

The Task Force reviewed the document as modified from the August 3<sup>rd</sup> meeting. Primary changes were to items 4 and 5. The Task Force requested that item 4 on congestion pricing (tolling) be changed to emphasize the livability impacts that would result from such a program.

The Task Force expressed support for the project documents with modifications as discussed.

**4. NEXT STEPS:**

The Task Force requested that their report to the full Council would be best presented in a Work Session to be scheduled as soon as practical and that it was important that all Councilors be able to attend.

The meeting adjourned at 8:20 a.m.

**ATTACHMENTS:**

- Draft Project Handout
- Draft Recommendations Table
- Draft Conclusions and Key Points

**Note:** Audio recording of meeting is available on our City of Salem Website, <https://www.cityofsalem.net/Pages/congestion-relief-task-force.aspx>, under “Meeting Minutes”.

You can request a transcript or an alternate format by contacting:

City of Salem Public Works Department  
555 Liberty Street SE, Room 325  
Salem OR 97301-3513  
503-588-6211  
cmcman@cityofsalem.net